

2011-2012
Jefferson Fellows
Handbook

JEFFERSON FELLOWS HANDBOOK

2010-2011

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SECTION I

WELCOME

April 29, 2011

Dear Jefferson Fellows:

The Jefferson Scholars Foundation is pleased to welcome you or welcome you back as a Jefferson Graduate Fellow. This is the fifth edition of the Jefferson Fellows Handbook (2011-12); it is intended to provide you with detailed and general information about your Fellowship and to help you have a clearer picture of what we hope you will bring to the University of Virginia. It also has nice tidbits about the city of Charlottesville and the surrounding area.

You are one of 33 Jefferson Fellows – 29 in the Graduate School of Arts & Sciences (G.S.A.S), two in the Darden School of Business, and two in the School of Law. Sixteen departments (out of 24) in the G.S.A.S are represented. All of you possess exceptional qualities in the three areas that the Foundation cares most about: academic potential, leadership, and knowledge-sharing.

This is an exciting year for the Foundation. You will have the opportunity to work and interact with the other Fellows at the new Jefferson Fellows Center. There will also be regular programs promoting team-building, leadership, and academic excellence.

We are excited about the upcoming academic year and are pleased that you chose to attend the University as a Jefferson Fellow. My colleagues, Adam W. Dean and Karen Tapscott, join me in welcoming you and pledge to lend their assistance to you throughout your course of study here in Charlottesville.

Sincerely,



Doug Trout

Director, Graduate Fellowship Program

Graduate Fellows



Rachael Beaton
Astronomy – 2007



Matthew Lerner
Psychology – 2007



Kelly Peterman
History – 2007



Justin Rose
Politics – 2007



Lanier Sammons
Music – 2007



Stacie Thyron
Philosophy – 2007



William Dirienzo
Astronomy – 2008



Laura Goldblatt
English – 2008



Jameson Graber
Mathematics – 2008



Mary Hicks
History – 2008



Lindsay O'Connor
English – 2008



Harold Reeves
Classics – 2008



Carolyn Beans
Biology – 2009



Benjamin Brady
History – 2009



Gabrielle Miller
Spanish – 2009



Sarah O'Halloran
Music – 2009



Jason Pan
School of Law – 2009



Corlett Wood
Biology – 2009



Julia Abell
Darden School of Business
– 2010



Daniel Franz
Mathematics – 2010



Anne Guarnera
Spanish – 2010



Christopher Irwin
Astronomy – 2010



Reed Johnson
Slavic – 2010



Whitney Martinko
History – 2011



Frank Cirillo
History – 2011



Anne Dunckel
Environmental Sciences – 2011



Ashleigh Elser
Religious Studies – 2011



Beau Sievers
Music – 2011



Lauren Reynolds
Spanish – 2011



Jesse Rosenthal
*Darden School of Business
– 2011*



Stephanie Bernhard
English – 2011



Jocelyn Rohrbach
Classics – 2011



Lindsay Roberts
School of Law – 2011

SECTION II

BUILDING A COMMUNITY OF EXCELLENCE

A Community of Excellence

When Thomas Jefferson created the University of Virginia, he built an Academical Village with a physical space plan that interwove professors from different fields with students studying in different fields. Moreover, he encouraged students attending his University to diversify their interests and commit to learning *and* leading. He felt that a special minority of students at the University of Virginia would ultimately serve as a guiding light. These individuals, through the force of their personalities and the strengths of their academic pursuits, would serve this University best as teachers and leaders.

The Jefferson Scholars Foundation's approach to benefiting the University flows from Jefferson's mindset. *We hope you take seriously the responsibility of being a leader and outstanding scholar at this University.* Leadership takes many forms. Rather than define these forms, we hope you explore the leadership avenue that fits you best. The Jefferson Scholars Foundation has taken measures to design an environment that creates opportunities for you to be an outstanding leader, and to be among and learn from outstanding leaders. We believe that your academic experience will be enhanced greatly by interacting with your Jefferson Fellow peers, enjoying their company, and sharing knowledge. You will learn a great deal from other Jefferson Fellows, and they in turn will learn much from you.

The Jefferson Scholars Foundation has committed the resources and established the mechanics for you to succeed as a scholar, teacher, and leader. We now leave the proverbial ball in your court to see how much of it you utilize; certain that from a base of exemplary results in the classroom, you will find that your unique contributions to the University will make your time here exceed even your high expectations.

The Jefferson Scholars Foundation: History, Funding, and

Our Relationship to the University

History

During the 1980-81 academic year, the Board of Managers of the University of Virginia Alumni Association began the process of selecting the first Jefferson Scholars. This was long before anyone had thought of a Graduate Fellowship program and the Jefferson Scholars competition was managed by the Alumni Association, with numerous UVa Clubs involved in funding efforts for scholarships to benefit local Jefferson Scholarship winners. In later years, the Jefferson Scholars Foundation was re-organized as a supporting foundation of the Alumni Association.

The Jefferson Fellowships were first conceived in a proposal brought to the Foundation by then-Dean of the College of Arts & Sciences, Melvin Leffler. At the time, the College's faculty and alumni leadership felt that they were losing top Ph.D. prospects to peer institutions and asked the Jefferson Scholars Foundation for assistance in helping to reverse this trend. The concept was a natural extension of the Foundation's mission, and in the fall of 2001 the first class of Jefferson Fellows was welcomed to the University. By 2003 the Law School had come on board with its own competition, and by 2006 the Foundation had entered into a partnership with the Darden School. There are currently 36 Jefferson Fellows in residence. It is the Foundation's intention to build the program to 65.

Today, the Foundation stands as a private non-profit 501(c) (3) organization. As determined by the bylaws, more than one-third, of the Board of Directors membership shall be members of the Alumni Association's Board of Managers. Thus, the Foundation operates today as an independent, but supporting institution of the University of Virginia Alumni Association.

Funding

By the mid-1980s, private support from alumni and friends of the University had become the backbone of funding efforts. Gifts from thousands of individuals and dozens of foundations have helped the Foundation fulfill its mission.

The Foundation's endowment is currently valued at \$197.7 million. Endowment growth allows the Foundation to keep pace with increases in tuition and fees, offer enhanced programmatic opportunities, and offer Scholarships and Fellowships to an ever-larger number of qualified nominees from a wider geographic and academic spectrum.

The majority of the Foundation's funds are invested with the University of Virginia's Investment Management Company (UVIMCO). The funds are managed as part of the University's total endowment, even though the Foundation is considered an independent entity. The Foundation draws down approximately 5% of these funds each year to support its mission.

For FY 2011, the Jefferson Scholars Foundation's operating budget is approximately \$11 million. 63% of the total expenses directly support Scholars and Fellows.

SECTION III

**COMPONENTS OF THE JEFFERSON
FELLOWSHIP**

Glossary of Terms

College – The College of Arts & Sciences.

Darden – The Darden School of Business.

Jefferson Fellows Center, Middendorf Seminar Room- 18’ x 28’ sized meeting room with seminar tables, seminar chairs, sofa, coffee table, and lounge chairs. AV equipment includes flat screen panel TV with projection and connectivity to the Internet accessible through the seminar tables.

Jefferson Fellows Center, Seminar 102 - 18’ x 28’ sized meeting room with seminar tables and chairs. AV equipment includes drop down screen with projector and connectivity to the internet accessible through the tables.

Jefferson Fellows Center, Seminar 201 - 20’ x 48’ formal conference room with large conference table, 29 conference chairs, and credenza. AV equipment includes flat screen panel TV with projection and connectivity to the internet accessible through the seminar tables. Cable access.

Foundation Hall - The Hall consists of a Reception/Lounge area 20’ x 34’ that connects to a large 42’ x 34’ open space with an adjoining serving/bar area and partial catering kitchen. The kitchen contains a catering sized refrigerator, sinks, microwave, ice maker, and coffee makers. AV equipment includes podium, microphone(s), drop-down screen, projector, and connectivity to the internet through the AV cabinet in the storage closet.

Jefferson Fellows- Participants in the Jefferson Fellowship Program including both professional and Ph.D. students.

G.S.A.S – The Graduate School of Arts and Sciences.

Jefferson Scholars – the undergraduate counterparts to the graduate Jefferson Fellows. There are approximately 117 Scholars in residence.

Kellogg Reading Room - The reading room is a designated quiet area. Fellows should respect this area of the Center which was built to support the scholarly pursuit (reading, writing, research) of the Jefferson Fellows.

Research Funds – the additional research-related funds that are made available to all Jefferson Fellows.

Stipend – For the purposes of this document, “stipend” refers to the cost of living payment that you receive as part of your Jefferson Fellowship.

Tuition – The cost and payment needed to attend the University.

The Jefferson Fellows Center

VMDO Architects, the Jefferson Scholars Foundation, and the Fellows designed the facility to accomplish three primary objectives:

1. To provide adequate accommodations for the day-to-day operations of the Jefferson Scholars Foundation.
2. To establish a study, teaching, and research center for the Jefferson Fellows.
3. To create adequate meeting and reception space to meet the needs of the Jefferson Scholars Foundation and the Jefferson Fellows.

This facility also serves to attract the highest quality graduate fellow nominees to the annual selection weekend. The Foundation believes that few institutions will be able to feature the private and inviting accommodations that are offered to current and incoming Jefferson Fellows.

The Foundation continues to solicit ideas and suggestions from the Jefferson Fellows about the Center, particularly related to programming ideas and usage guidelines. You should feel free to suggest programs or guideline changes to Adam W. Dean, Fellows Program Coordinator, or to any other member of the Jefferson Fellows Team.

Jefferson Fellows Monthly Programming

The Jefferson Scholars Foundation strongly believes that your interaction with other Fellows will enhance your experience on Grounds and make you a better student, teacher, and leader. Thus, beginning in the fall of 2011, you will be required to attend at least one program per month. These programs can be classified as academic, leadership development, or team building.

Academic excellence can be defined as success in the classroom, skill in teaching, professional advancement, and continued engagement with intellectual topics. The Jefferson Scholars Foundation believes that these goals are best promoted through interdisciplinary education. The Foundation has and will continue to promote academic excellence through a variety of programs. In the 2010-2011 academic year, the Foundation sponsored group talks on the 2010 Midterm Elections, completing Ph.D. dissertations, and preparing for academic job interviews.

Leadership can take many forms. At the base level, however, the Jefferson Scholars Foundation takes the position that Fellows should exert a positive influence on their wider academic and professional communities. The life of the mind does not need to be solitary. Professional students need not focus only on their own endeavors. The Foundation has and will continue to promote programs that deal with pressing issues in the academic and professional communities. For example, in the fall of 2010, the Foundation hosted a panel on diversity in graduate school.

Team building programs enable the Fellows to develop a vibrant community and build the bonds that allow for interdisciplinary academic work. Past programs have included hikes, informal lunches, and cooking classes.

We anticipate that these programs will be an exciting aspect of your time as a Fellow. You have the ability to invite guests and significant others to most events. The Foundation also encourages you to invite undergraduate Jefferson Scholars when appropriate.

Tuition, Stipend, and Cost-of-Living

Each year the University sets tuition rates for in-state and out-of-state residents. Rates at the Graduate College of Arts & Sciences differ from those at the School of Law and the Darden School of Business. Jefferson Fellowship stipend packages are thus set differently for the different schools.

In addition the Foundation, through its agreement with the Graduate College of Arts & Sciences, has changed the funding model at different points since the first class entered in 2001. Changes have been (and will continue to be) made based on the Foundation's determination to remain competitive on a national scale.

Current stipend packages are as follows:

- **Entering class of 2011 (Darden)** - Two years full tuition remission, fees, and health insurance plus living stipend of \$20,000. An additional \$3,000 in first year for computer plus \$4,800 made available over the course of the Fellowship for the Global Business Experience.
- **Entering class of 2011 (GSAS)** - Five year, \$30,000 per year award plus tuition remission, fees, and health insurance. An additional \$7,500 made available over the course of the Fellowship for research funds.
- **Entering class of 2011 (Law)** – Three years full tuition remission, fees, and health insurance plus \$20,000 living stipend.

Health Care Coverage

Your health care provider, should you choose to use the University's carrier, is Aetna Student Health. The student health brochure can be found at:

http://www.aetnastudenthealth.com/stu_conn/student_connection.aspx?groupID=812806

The enrollment period begins in mid-June but your coverage does not begin until August 15. For first, fourth, and fifth Jefferson Fellows in the Graduate School of Arts and Sciences, your August check will cover the amount for the entire year of health care for you (student only). The Jefferson Scholars Foundation does not reimburse health care for spouses or dependents. Dental coverage is not provided under this plan.

Taxes

Each year, you will receive from the Foundation a letter describing the tax implications of your Jefferson Fellowship. It should be understood that staff members of the Jefferson Scholars Foundation cannot give you specific tax advice. The wording of the tax liability paragraph generally reads:

The Tax Reform Act of 1986 declared that all scholarship and fellowship amounts granted after August 17, 1986, are excludable from income only to the extent that the money is used for "Qualified Tuition Related Expenses." The Act provides that "Qualified Tuition Related Expenses" are tuition and fees required for enrollment or attendance at the educational organization and fees, books, supplies, and equipment required for courses of instruction. Money used for room, board, and other expenses is not excludable from gross income and must be reported as income. Thus, all Fellows must report as income that portion of their stipends not used for tuition, fees, books, supplies, and required course-related expenses.

Each year you will receive an amount of money from the Jefferson Scholars Foundation. The amount listed in your annual tax letter, in addition to your regular stipend amount, will include research fund stipend draw-downs you had made during the tax year. The portion of this stipend not spent on tuition, fees, books, supplies, and course-related expenses is reportable as income.

If you are in the College and serve as a teaching assistant you will also receive funds from the College in the form of a wage. The College will ask you to fill out a W-2 form and thus will take taxes out of your bi-monthly check.

Although the information contained above is not intended to be authoritative and should not be viewed as such, it is the best information that we are able to offer. You may wish to seek advice from your personal tax advisors. If you should have any further questions about any of the above, we will of course be happy to talk with you.

Parents and current Jefferson Fellows can serve as good sounding boards, and the Foundation staff can answer general questions as much as they are able. As always, a certified tax advisor is considered the best source with regard to your specific tax issues and questions.

Jefferson Fellows Research Stipend

Stipend Terms:

Class of 2011 will receive a research fund of \$7,500 from which they may draw throughout the course of their fellowships to support dissertation work.

- Funding can reimburse research and related travel expenses.

- Funds must be applied for and used by the completion of your term as a Jefferson Fellow.

Stipend request procedure:

The Foundation has in place a stipend policy and procedures document that appears on the following page. If possible, the proper documentation should be submitted at least one month prior to the date when you will require the funds.

Requests can be directed to Karen Tapscott.

Jefferson Scholars Foundation

Graduate Research Reimbursement Policy and Procedures

Reimbursement Policy:

The Foundation will reimburse fellows for research related expenses incurred during their course of study as a Jefferson Fellow and for up to 12 months following the terms of their Jefferson Fellowship. Examples of reimbursable research related expenses include: registration and travel to conferences; materials used for the design, preparation and execution of research projects or dissertations; teaching materials; costs incurred to access and study information (including travel costs); computers; and, other expenses directly related to research related activities.

The Foundation will **also** reimburse living expenses incurred as a direct result of the Fellow's research. For example, if a Fellow must conduct research in a particular location (e.g. Africa, Arizona, or Asia), the Foundation will reimburse living expenses incurred while conducting research in this location. The Foundation will not reimburse for living expenses in Charlottesville or any other area having no bearing to the direct research activity. In any event, living expenses reimbursed as a result of this policy may be considered income to the recipient by the Internal Revenue Service and might result in a taxable event to the fellow. Please consult your tax advisor for more information.

The Foundation retains the right to review and determine the appropriateness of expenditures submitted for reimbursement.

Reimbursement Documentation Policy:

Requests for reimbursement should be documented using the Graduate Research Reimbursement Request Form available from the Jefferson Fellows Program Assistant. The form is to be completed and signed by the Fellow and supported with receipts attached for Foundation accounting and auditing purposes.

Reimbursement Procedures:

1. Obtain and complete the Graduate Research Reimbursement Request Form from the Jefferson Fellows Program Assistant.
2. Attach receipts substantiating the request to the form.
3. Submit the form to the Jefferson Fellows Program Assistant, Karen Tapscott.
4. The Jefferson Fellows Program Assistant will continue to track all research spending to date per Fellow and that report will be used for monthly/annual reconciliation of research expenses.

Teaching Assistantships

For GSAS Fellows entering in the fall of 2011, you are highly encouraged to serve as a teaching assistant (TA) for at least two semesters. For many of you this will mean as many as four semesters worth of teaching assistantships since the classroom experience is essential for your chosen discipline. We encourage departments to allow you to TA for at least two semesters.

The Jefferson Scholars Foundation realizes, however, that certain disciplines do not require four semesters worth of teaching and so there is not a mandated TA requirement. We have asked each department to give each of you full consideration when it comes to teaching responsibilities and it is our hope that you will take full advantage of the teaching assistantship opportunities made available to you. Depending on the needs of your department, you may be asked to teach additional semesters. The Jefferson Fellowship is rooted in the belief that Jefferson Fellows possess exceptional potential to reach out to broad audiences, and developing your own teaching style is viewed as central to your development as a Jefferson Fellow.

When you TA, you will receive two checks each month that are deposited electronically into your personal account. These are considered earnings and are taxed accordingly. You will receive a W-2 at the end of the calendar year.

Funding Models

2007-2011 Fellows

By 2006, based on feedback and suggestions from the Foundation's Graduate Advisory Committee, Faculty Advisory Committee, and members of the Dean's office, the Foundation submitted a proposal to modify the terms of the partnership. The terms were accepted and the incoming class of 2007 became the first class under the current model:

■ **Year One:** Tuition, fees, health insurance, stipend paid by the Jefferson Scholars Foundation.

● **Lump sum disbursement split between two checks. Checks distributed by the Foundation in August and January.**

■ **Year Two:** TAship highly encouraged. Tuition, fees, health insurance paid by GSAS. Stipend (less TA earnings) paid by the Jefferson Scholars Foundation.

● **Stipend disbursement split between two checks. Checks distributed by the Foundation in August and January. If the Fellow is a TA, TA earnings deposited twice monthly into personal account. Tuition, fees, and health insurance zeroed out.**

■ **Year Three:** TAship highly encouraged. Tuition, fees, health insurance paid by GSAS. Stipend (less TA earnings) paid by the Jefferson Scholars Foundation.

● **Stipend disbursement split between two checks. Checks distributed by the Foundation in August and January. If the Fellow is a TA, TA earnings deposited twice monthly into personal account. Tuition, fees, and health insurance zeroed out.**

■ **Year Four:** Tuition, fees, health insurance, stipend paid by the Jefferson Scholars Foundation.

● **Lump sum disbursement split between two checks. Checks distributed by the Foundation in August and January.**

■ **Year Five:** Tuition, fees, health insurance, stipend paid by the Jefferson Scholars Foundation.

● **Lump sum disbursement split between two checks. Checks distributed by the Foundation in August and January.**

In each of these models the research funds (either \$3,000 or \$7,500 depending on year of entry) are paid by the Jefferson Scholars Foundation.

THE FORUM FOR INTERDISCIPLINARY DIALOGUE

A core component of the mission of the Jefferson Scholars Foundation is the promotion of interdisciplinary dialogue across the University of Virginia. In particular, the Jefferson Graduate Fellows are encouraged, as part of their graduate school process, to develop interdisciplinary faculty connections and to host speakers as a means of professional development. The Forum for Interdisciplinary Dialogue serves as a fusion of these goals, an event in which faculty from across the University will come together to discuss core issues that cut across academic disciplines. In addition, it provides an opportunity to advance the scholarly work of the Jefferson Fellows through collaborative publication based upon the proceedings of the Forum.

The third Forum will be held in September 2012. The theme and keynote speaker for the 2012 Forum is still under discussion. Help in determining the topic and speaker will be greatly appreciated. Please contact Fellow Gabrielle Miller or Fellowship Program Coordinator Adam Dean for more information.

The Jefferson Journal of Science and Culture

Website

<http://www.jeffersonjournal.org/>

Mission Statement

The Jefferson Journal of Science and Culture was founded on the belief that the cross-pollination of various disciplines will be a crucial factor in the advance of scholarship. To facilitate and focus such exchange, this bi-annual journal is dedicated to publishing articles in each edition, which address a specific topic of broader interest. Scholars from various fields are expected not to dispense with the robes of their specialty but to allow their disciplinary expertise to make an impact beyond its customary bounds.

Submission Guidelines

Manuscripts submitted to the *Jefferson Journal of Science & Culture* should be original work not currently published or under consideration for publication as part of another journal, edited collection, or book.

Currently, the *Journal* accepts articles in three broad substantive domains: Natural Sciences, Arts & Humanities, and Social Sciences. Each domain has an Associate Editor who manages its respective submissions. Authors are required to submit a Cover Letter with all submissions, and to indicate in this Cover Letter the domain under which they would prefer their manuscript to be considered. Submissions must be made in accordance with the specifications of the chosen domain (see below). The Editors reserve the right to defer submission to an alternate domain if they deem it appropriate.

All submissions must abide by the following guidelines:

- 1) Authors must provide an abstract with each submission, to be between 250 and 500 words. The abstract must be on a separate page from the body of the manuscript.
- 2) Manuscripts, including notes, tables, and figures, should be between 30 and 35 pages. Manuscripts over 40 pages will not be read and will be returned to authors.
- 3) All materials should be submitted in Microsoft Word (.doc) format.
- 4) Manuscripts should be double-spaced, in 12-point Times New Roman font, with 1-inch margins.
- 5) The *Journal* uses a masked peer reviewing system for all submissions. You will be asked to provide two separate manuscript versions. The first version should be a complete manuscript which includes all author information (including corresponding author's mailing address and e-mail address, and all author affiliations). The second version should omit the authors' names and affiliations but should include the title of the manuscript and the date it is submitted. Footnotes containing information pertaining to the authors' identity or affiliations should not be included in the second version of the

manuscript, and every effort should be made to see that the manuscript itself contains no clues to the authors' identity.

Review Process

Each issue will be associated with a specific submission deadline, to be announced along with the Call for Papers. To allow sufficient time for peer review, authors should expect to be informed regarding the disposition of their submission approximately 8 weeks after this deadline.

Those manuscripts that are deemed potentially appropriate for publication in the specified journal issue will then be returned to the authors with Reviewer suggestions for improvement and resubmission. Authors will have 4 weeks to complete these revisions.

At this stage, manuscripts that are returned will be sent back to at least one of the original reviewers (for no more than 3 weeks) to ensure that all comments are adequately addressed. At the Associate Editor's discretion, all such manuscripts will be brought to the Editorial Meeting for consideration for inclusion in the upcoming issue.

At the Editorial Meeting, a final slate of manuscripts will be decided upon by the Editorial Board for publication. Associate Editors will be required to bring no fewer than 1 and no more than 4 manuscripts for consideration to this meeting. At the meeting, Associate Editors will present their individual scoring and brief Summary Statements regarding their chosen manuscripts. The Editorial Board will then vote on overall ranking of the presenting manuscripts and generate a list of manuscripts for publication. This list, to be no fewer than 3 and no more than 7 articles, will be reviewed by members of the Advisory Board for final consideration (including potential rejection) and minor revisions only. At the conclusion of this stage of the process (approximately 4 weeks), authors of accepted manuscripts will be notified and the slate of articles for the given issue will be finalized.

Timeline

Month 2011	Spring Issue	Fall Issue	Editorial Turnover
January	-3 rd week: Revisions due back to associate editors from authors. Major revisions will be sent back to peer reviewers.	-2 nd week: CFP issued.	-Begin recruiting for next Associate Editors
February	-2 nd week: Major revisions return deadline. -2 nd week: Editorial meeting. Associate editors present 3 choices. Board ranks.		
March	-1 st week: Faculty review deadline.	-2 nd week: Submission deadline. Papers go out to	-1 st week: self-nominations due

		reviewers.	-3 rd week: previous Ed. Board selects
April	-Content editor meets layout contractor; journal goes to print.		
May		-1 st week: Initial reviews complete.	
June		-1 st week: Revisions due back to associate editors from authors. Major revisions will be sent back to peer reviewers. -3 rd – 4 th week: Major revisions return deadline. -4 th week: Editorial meeting. Associate editors present 3 choices. Board ranks.	
July	-3 rd – 4 th week: CFP issued.	-2 nd – 3 rd week: Faculty review deadline.	-Begin recruiting for next Editor-in-Chief (e/o year)
August		-Content editor meets layout contractor; journal goes to print.	
September			-3 rd week: Self-nominations due
October	-3 rd – 4 th week: Submission deadline. Papers go out to reviewers.		-2 nd week: outgoing EIC, current Ed. Board selects
November			
December	-3 rd – 4 th week: Initial reviews complete.		

(see below for details)

Spring Issue:

■Late July: Call for Papers issued.

■Late October: Submission deadline.

■Late December: Initial reviews complete. Paper status has been determined as either rejected or revise-and-resubmit and author is notified. Internally, “revise and resubmits” should be flagged as major revision or minor revision.

■Third week of January: Revisions due back to associate editors from authors. Minor revisions should be held by associate editors. Major revisions will be sent back to peer reviewers.

■Second week of February: Major revisions return deadline. Peer reviewers have to have okayed those papers that needed major revision.

■Second week of February: Editorial meeting. Associate editors present their top three choices for publication. The board ranks the submissions and provides the points cut-off for accepted articles.

■First week of March: Faculty review deadline. Faculty need to have given their thumbs up or thumbs down on the selected papers. Final docket is selected.

■April: Content editor will meet with layout contractor, journal goes to print.

Fall Issue:

■Second week of January: Call for Papers issued.

■Second week of March: Submission deadline.

■First week of May: Initial reviews complete.

■First week of June: Revisions due back to associate editors from authors.

■Late June: Major revisions return deadline.

■Late June: Editorial meeting to rank submissions.

■Mid July: Faculty review deadline. Final docket is selected.

■August: Content editor will meet with layout contractor, journal goes to print.

Clarifications:

There should be one month in between the date the articles are sent to the authors for revision and the date those revisions are due. There should be three weeks for the peer reviewers to re-read any submissions that were flagged for major revision. There should be three weeks as well for the faculty reviewers to review the articles selected at the editorial board meeting.

Selection Weekend and the Jefferson Fellows Symposium

During the annual selection weekend, each second year Fellow presents his or her research in the Jefferson Fellows Center or Foundation Hall. The Symposium is open to the entire University community, and candidates competing for the Fellowship are invited to share their thoughts. The Symposium is designed to give each Fellow experience presenting original work for critical feedback in a public setting, as will be expected within most disciplines. It also exposes the Fellows' work to scholars, fellows, and faculty outside of their respective field.

The selection weekend itself is an opportunity for you to meet and help recruit a handful of the University's best prospective Ph.D. candidates. The Foundation encourages as much participation as possible from the Fellows over the course of the weekend. The 2012 selection weekend is scheduled for February 23-25.

Jefferson Scholars Foundation

Website Instructions

The Jefferson Scholars internal website can be found by going to www.jeffersonscholars.org and clicking “login.” On the website, you can view and update your personal information, respond to JSF event invitations, and find the contact information for your fellow graduate students.

1. Logging In

Your log-in is typically your first and last name, no spaces and not case sensitive. Your password is “password.” After logging in we strongly recommend that you change this to a more secure password. You may do so by clicking on “change password” on the left. If you cannot remember your information, please email jeffsch@virginia.edu, and we will send it to you.

2. Updating your Address

Please update your school address as soon as possible. To do so, click “Contact Information” under my Info on the left and type in your new school contact information, including address, phone, mobile phone, and email address. Please write out words like “Street” or “Avenue” and be as complete as possible. When finished, click “Save” at the bottom of the page to save the updated changes.

3. Other Updates

Please verify the data in the section under My Info, on the left. This section will allow updates regarding parents’ address(es) and other contact information. You may also input your degree information. In the spring, we will ask you to update “Recent News and Current Plans” for our Annual Report. When finished, again click “Save” at the bottom of the page to save the updated changes.

To help in this process, we have included a sample page from the Updates/Preferences section on the left containing Fellow Personal Information, Recent News and Current Plans, and Mailing Options.

4. RSVP - Using the Calendar

Please log in and view the internal calendar frequently. You can do this by clicking “Calendar” under Events from the menu on the left. A calendar will appear and to view the event details or to RSVP, you will need to click on the event. If you are attending and you are a vegetarian, or plan to bring a guest, please include that in the comments section. You can go back and change your response at any time, but if you change it close to the event date, please also give us a call.

SECTION IV

CONTACTS

Jefferson Scholars Foundation Staff

Ms. Nina Barker
Assistant Director of Development
Director, Undergraduate Scholarship Program
434-982-0371/ninabarker@virginia.edu

Mr. Lew Burrus
Director of Technology
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Mr. Adam Dean, Ph.D.
**Program Coordinator, Graduate
Fellowship Program**
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Jefferson Scholars Foundation
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2010-2011
(2011-2012 TBD)

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- *Department of Germanic Languages and Literatures*

Jenny S. Clay

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- *Department of Classics*

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- *Department of Anthropology*

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- *Professor and Director of Graduate Studies*
- *Department of Environmental Sciences*

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- *Department of Art History*

Lawrence O. Goedde

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- *Department of Art History*

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- *Department of Religious Studies*

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- *Assistant Director for Academic Programs*
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Jefferson Scholars Foundation
Graduate Advisory Committee
2010-2011

(2011-2012 TBD)

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- *Chair*
- *Charlotte North, Carolina*

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John H. Birdsall III

- *Schelford Farm*
- *Charlottesville, Virginia*

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- *President and CEO, ContourGlobal*
- *New York, New York*

Harry Burn III

- *Chair, Sound Shore Management, Inc.*
- *Greenwich, Connecticut*

John L. Colley Jr.

- *Almand R. Coleman Professor of Business Administration*
- *Darden School of Business*

Robert Fatton Jr.

- *Associate Dean, Graduate Academic Programs*
- *Julia Allen Cooper Professor*
- *Department of Politics, University of Virginia*

Roseanne M. Ford

- *Associate Vice President for Research and Graduate Affairs*
- *Professor*
- *Department of Chemical Engineering, University of Virginia*

Cassandra L. Fraser

- *Professor*
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Richard C. Kellogg Jr.

- *Chair, Basic Management, Inc.*
- *Houston, Texas*

Ann G. Kirschner

- *University Dean*
- *William E. Macauley Honors College, The City University of New York*
- *New York, New York*

Elizabeth Fitz Scott

- *Baltimore, Maryland*

John David Villasenor

- *Professor*
- *Department of Electrical Engineering, University of California*
- *Los Angeles, California*

Mallory Walker

- *President, Walker & Dunlop, Inc.*
- *Bethesda, Maryland*

SECTION V

MAKING CHARLOTTESVILLE

YOUR HOME

Making Charlottesville Your Home

Welcome to Charlottesville. It's a town with a lot to offer, and in your spare time, we hope you take some time to explore it and the surrounding Albemarle County. We've detailed below a variety of points that will help you navigate your way around the area.

Once you become acquainted with the city and its offerings, you can find more regularly updated information about local goings-on in one or both of Charlottesville's two free weekly newspapers: *The Hook* and *C-ville Weekly*. These can be found in the red and blue stands (respectively) throughout town and in several locations around Grounds.

GETTING AROUND TOWN

BUS SYSTEMS

There are two systems of public transportation in Charlottesville: the University Transit Service (UTS) and the Charlottesville Transit Service (CTS).

UTS runs several free bus routes in and around Grounds. The four main routes are the following:

- The Blue Route: runs through first year dorms, past Darden and the Law School the John Paul Jones Arena (JPJ)/University Hall (U-Hall), Barracks Road Shopping Center (stops in front of McDonalds), and past Alderman Library.
- The Orange Route: runs along Rugby Road, Madison Avenue, and Preston Avenue, and through Central Grounds.
- The Green Route: runs through the hospital/health system complex and past the JPJ/U-Hall area.
- The Central Grounds Loop (sign on bus is MW): runs through central Grounds

For more complete information on UTS stops and schedules visit <http://www.virginia.edu/parking/bus/bus.html>.

CTS runs numerous bus lines throughout the city of Charlottesville. For students the most frequently used of these lines is the free trolley. The CTS trolley runs through the Downtown Mall area, through the hospital/health system complex, through Central Grounds and along University Avenue/Main Street. Students presenting a valid student ID card ride free on all CTS routes; riding without a student ID cost \$.75 for a one way ticket. Discounted ticket booklets can also be purchased. All buses have front-mounted bicycle racks.

For more information on CTS stops and schedules visit www.charlottesville.org.

CHANGING STREET NAMES

Charlottesville is notorious for several spontaneous and sometimes confusing changes of street names. You will become acquainted with these as you spend time in town. Here are a few of the changes you're likely to encounter right away:

- *Business Route 250* (several miles west of the University) = *Ivy Road* → *University Avenue* (from the 29 North/Emmet Street intersection to the 14th Street intersection) → *West Main Street* → *Water Street* (along the Downtown Mall) → *10th Street Northeast* (as it curves around the back of the Mall) → *Locust Avenue* (after the High Street intersection)
- *Business Route 29 North* (usually just "29") → *Emmet Street* (as you near the University) → *Jefferson Park Avenue* ("JPA;" this portion of JPA runs away from the University) → *Fontaine Avenue*
- *North Barracks Road* (which crosses 29 North, north of the University) → *Preston Avenue* (at the Rugby Road intersection) → *Market Street* (running along the Downtown Mall)

- *Copeley Road* (which begins at an intersection with 29 North and runs past Darden and the Law School) → *Alderman Road* (after the Ivy Road intersection) → *Maury Avenue* (along the site of the Jefferson Scholars Foundation Center) → *Jefferson Park Avenue Extended* → *Harris Road* (at the Camella Drive intersection)
- *Jefferson Park Avenue* (begins at West Main Street, runs past the hospital, then away from the University) → *Fontaine Avenue* (after the Maury Avenue/Jefferson Park Avenue Extended intersection)
- *McIntire Road* (which begins at the 250 Bypass) → *Ridge/McIntire Road* (at the Preston Avenue intersection) → *Ridge Street* (at the West Main Street/Water Street intersection) → *5th Street* (at the Elliott Road intersection) → *5th Street Extended* (after crossing Interstate 64) → *Old Lynchburg Road* (after intersecting perpendicularly with another portion of Old Lynchburg Road)

RENTAL HOUSING RESOURCES

The University of Virginia and the Charlottesville real estate community offer several resources – many of them online – to help you find local housing opportunities.

Some general tips:

- On-Grounds housing can fill up quickly. If you are interested in living on-Grounds, contact the U.Va. housing office as soon as you decide to attend the University.
- Many online resources list housing in the greater Charlottesville/Albemarle County area that can be a 20-minute drive (or longer) from Grounds. Online mapping programs (Google maps and Mapskrieg) can give you a visual overview of housing listings and an idea of their locations relative to Grounds.
- Some great apartments and houses are not listed online but are instead passed through word of mouth. Consider asking current students for insights or tips into housing options.

CHARLOTTESVILLE AND ALBEMARLE NEIGHBORHOODS

Rugby Road/the Corner/14th Street

- Near Central Grounds (a 5-15 minute walk)
- Many undergraduate students choose to live in this area
- Near many restaurants and bars
- Fraternity and sorority houses are located here

Jefferson Park Avenue (Almost exclusively called “JPA”)

- Near Central Grounds (a 5-15 minute walk)
- Also located near UVA Hospital, Aquatic and Fitness Center (AFC) and Scott Stadium (football stadium)
- Many undergraduate students choose to live in this area

North Grounds

- Near the School of Law and Darden
- Also located near John Paul Jones Arena, Barracks Road Shopping Center, North Grounds Gymnasium

Downtown/Belmont

- Located near the historic Downtown Mall
- Many restaurants and bars are in this area
- Community a mix of families, professionals and graduate students
- Belmont is the area located to the south of the Downtown Mall and is more residential

29 North

- Many housing options (apartments, townhouses, condos, houses) located just off of 29 North
- Restaurants, movie theaters, main shopping malls/centers along 29 North

ONLINE HOUSING RENTAL RESOURCES

Craigslist – Charlottesville

www.craigslist.com

Apartment listings are added to Craigslist's Charlottesville pages frequently and can be a great resource for apartments/housing leased by smaller rental agencies or directly by owners. Craigslist can also be helpful in locating roommates, particularly for housing opportunities near Grounds. Mapskrieg (www.mapskrieg.com) will map listings from Craigslist into Google maps to provide a visual/spatial overview of the area's offerings.

Blue Ridge Apartment Council (BRAC)

www.brac.com

BRAC is probably the largest and most up-to-date resource for housing options.

This comprehensive website allows you to search for small apartment buildings, large apartment complexes and houses in the greater Charlottesville community. BRAC also allows searches by location within Charlottesville, which can be helpful if you have an idea of where you would like to live.

Off-Grounds Housing Office

<http://uvastudentcouncil.com/offgrounds/>

The UVA Student Council created and maintains this website. Once you create a username and password, you can search listings of housing available Off-Grounds. This website features an active message board, which can be a resource if you are looking for a student roommate.

On-Grounds Housing Office

<http://www.virginia.edu/housing/grad.php>

UVA offers three On-Grounds housing options for graduate students. Copeley III is located directly across from the School of Law (North Grounds) and has two double-occupancy bedrooms per apartment. The Dillard Residence Hall is near Scott Stadium and features single-occupancy rooms arranged in a suite. The Range borders the Lawn area and has single occupancy rooms. To apply for On-Grounds Housing, visit the website.

UTILITIES

Electricity

Dominion Power (www.dom.com) is the largest supplier of power. Individual accounts can be set up using the website or by calling 1-888-667-3000.

Water

If you live in Albemarle County, your water is provided by the Albemarle County Service Authority (www.acsanet.com, 434-977-4511). If you are a city resident, you need to contact Charlottesville Water (434-970-3800).

Garbage

If you live in Albemarle County you can call one of two providers. Allied Waste (www.alliedwaste.com, 434-295-4177) or Dixon (<http://storefront.dexonline.com/dixons-trash-disposal-llc>, (434) 978-2111). If you are a city resident, contact the city of Charlottesville (<http://www.charlottesville.org/Index.aspx?page=622>) or 434-970-3830.

Internet/Cable TV

Comcast is the provider for this area (www.comcast.com) or 1-800-COMCAST (1-800-266-2278).

RETAIL

Charlottesville offers a number of different places to buy the things you need. The key retail centers in town are the following:

BARRACKS ROAD SHOPPING CENTER

Many students, both graduate and undergraduate, do the bulk of their shopping at the Barracks Road Shopping Center. Located on Emmet Street, just north of the John Paul Jones Arena, “Barracks” offers a good selection of grocery stores and pharmacies, a collection of chain and local restaurants, several hair salons and spas, apparel retail locations, a full service FedEx/Kinkos, and several smaller independent vendors of various types.

29 NORTH

Along 29 North, north of Barracks Road Shopping Center, you will find a wide variety of retail locations. These selections are generally contained in four outdoor shopping centers:

- **Albemarle Square Shopping Center** (*on the east side of 29N, just north of Rio Road*): this shopping center has, among other things, the Atlantic Coast Athletic Club (ACAC), AAA, Chandler’s Bakery, and the Great Frame Up.
- **Rio Hill Shopping Center** (*on the west side of 29N, about .5 miles north of Rio Road*): this shopping center has a Kroger grocery store, TJ Maxx, Crutchfield audio outlet center, Dick’s Sporting Goods, and IHOP.
- **Seminole Square Shopping Center** (*on the east side of 29N, north of Hydraulic Road*): this center contains Office Depot, Marshalls, Performance Bike Shop, and Giant grocery store.
- **Shoppers World Shopping Center** (*on the west side of 29N, across from Fashion Square Mall*): this center has Whole Foods, Staples, and Advanced Auto Parts.

THE CORNER

The Corner is the hub of undergraduate student life at the University. This stretch of vendors begins across the street from the University at the northeast corner of the Rotunda and follows University Avenue/Main Street for several blocks. It includes a large selection of restaurants, cafes, and bars along with several apparel vendors (including Mincer’s, a large vendor of University apparel) and the Student Bookstore, which supplements the book selection at the University Bookstore across from Newcomb Hall on Grounds.

You may also be asked to purchase a printed course packet for one of your classes. These packets tend to be printed at one of two locations on Elliewood Avenue (off of University Avenue, between Starbucks and Mincer’s). Brillig Books and The Copy Shop are the main suppliers of these course packets and can meet other printing needs as well.

THE DOWNTOWN MALL

Though a little further from the University, the Downtown Mall environment offers a fun, vibrant entertainment community and selection of retail locations. Many of the Downtown Mall's vendors are small, locally owned and operated vendors. They include, among many other things, boutique salons, jewelry stores, art galleries, high end bath and body products stores, antique stores, and stationery shops. The Downtown Mall also offers scores of restaurants of various price ranges and types of food.

In addition to restaurants and watering holes, the Downtown Mall offers a variety of music venues, both indoors and outdoors. The Charlottesville Pavilion, Gravity Lounge, Miller's, Enoteca, Rapture, and South Street Brewery regularly host musicians not only from Charlottesville's thriving music scene but from around the U.S. and abroad.

More information about the Downtown Mall is available on the Charlottesville website at www.charlottesville.org.

FASHION SQUARE MALL

Fashion Square Mall is located on 29 North about 3.5 north of the University and offers the largest single collection of apparel vendors and department stores in Charlottesville. A complete list of stores is available online.

THE HOLLYMEAD TOWNCENTER

Hollymead Towncenter is among the newer additions to Charlottesville's retail scene. It's located on the west side of 29 North about 7.5 miles north of the University. Retail selections include Harris Teeter grocery store, Target, Panera Bread, PetSmart, Mattress Warehouse, and Bonefish Grill.

PANTOPS

Pantops Shopping Center is just south of the 250 Bypass and east of the High Street intersection. Retail selections include Jiffy Lube, H&R Block, Enterprise Rent-a-Car, and RadioShack.

We have provided below a list of several popular retail locations around town.

Grocery Stores

Feast! gourmet grocer: 416 West Main Street

Food Lion – Pantops: 570 Pantops Center

Food Lion – Willoughby Square: 1131 5th Street Southwest

Foods of All Nations: 2121 Ivy Road

Harris Teeter: 975 Emmet Street North

Integral Yoga Natural Foods: 923 Preston Avenue

Kroger – Barracks: 1159 Emmet Street North

Kroger – Rio Hill: 1980 Rio Hill Center

Whole Foods: 300 Shoppers World Court

Pharmacies

CVS – Corner: 1417 University Avenue

CVS – Barracks: 1137 Emmet Street North

CVS – Downtown Mall: 208 East Main Street

CVS – Willoughby Square: 1133 5th Street Southwest

Eckerd: 314 Rolkin Road

Meadowbrook Pharmacy: 2037 Barracks Road

Timberlake’s Drugstore: 322 East Main Street

Walgreens: 3489 Seminole Trail (a.k.a. Route 29)

Restaurants/Bars

Charlottesville has great restaurants too numerous to list here. To get you started on your exploration of Charlottesville culinary scene, we’ve compiled a list of fifteen places we recommend:

Bang: 213 2nd Street Southwest

Delectable tapas-style Asian cuisine, complemented by an extensive martini menu. Doug’s wife loves it. Can get pricey.

Blue Light Grill: 120 East Main Street

If the X-Lounge (see below) isn’t “the” place to be, then chances are that Blue Light is. Great bar scene. Food is not as good as the X-Lounge. Located on the Downtown Mall. Great for people-watching.

Christian’s Pizza: 118 West Main Street and 100 14th Street Northwest

Two locations, one on the Downtown Mall and one of the Corner. Many consider it to be the best pizza in Charlottesville.

Continental Divide: 811 West Main Street

Located on West Main Street between the Corner and the Downtown Mall. Small menu, great prices, food is terrific. Southwest cuisine. Cliques clientele who are proud to call themselves Continental Divide regulars. A can't miss place to eat.

Crozet Pizza: 5794 Three Notched Rd (Crozet, VA 22932)

A terrific and classic pizzeria in Crozet. Worth the drive. Gets very crowded on weekend nights.

Duner's: 4372 Ivy Road

Though a bit off the beaten path (a ways down Ivy Road/250 West away from the University), this place is a Charlottesville favorite. Great food. Moderate to expensive. Make your parents take you here for dinner. You will not be sorry.

Jinx's: 1307 East Market Street

A hole in the wall place with the best BBQ in Charlottesville. Difficult to find. Looks more like a 50 year old car repair shop. If you like BBQ, you'll love Jinx's.

Marco and Luca's: 112 West Main Street

On the Downtown Mall. Asian cuisine, well-known for their take-out boxes of dumplings. Also known casually as "the dumpling place." Has only a handful of items on the menu but all are wonderful and the most expensive thing is only around \$3.

Mas: 501 Monticello Road

Tapas joint located in Belmont. Very hip and cool. Great outdoor seating. Moderately priced.

Mellow Mushroom: 1321 West Main Street

Located on the far end of the corner. Great pizza and they have a very popular trivia night every Wednesday.

Riverside: 1427 Hazel Street

Simply the best hamburger or cheeseburger you've ever eaten. Great place for lunch. Cheap and smoky. Two locations. One is on Hazelwood Street just down from Martha Jefferson Hospital. The other is on Timberwood Blvd on 29 North.

Ten: 120 East Main Street

Charlottesville's new and cool Sushi place. On the downtown mall above Blue Light Grill. Very popular.

The Virginian: 1521 University Avenue

Located on the Corner. Has been there a long time. Great hamburgers. Perfect for lunch or to take your parents on a Saturday afternoon.

X-Lounge: 313 2nd Street Southeast

Great bar scene and the food is also very good. At times, seems to be “the” place to be on a Friday or Saturday night after 10 pm. Located on the downtown mall next to the parking garage. This is also where we had the Jefferson Fellows reception dinner.

Zocolo: 201 East Main Street

Located on the downtown Mall, Zocolo is a hip place with good food. Moderately priced (most entrees in the \$20s).

**Arch's*: 104 14th Street Northwest, and 2214 Ivy Road, and 1232 Emmet Street

Though neither bar nor restaurant, Arch's deserves mention on this list as the provider of perhaps the best frozen yogurt in town. Wide selection of toppings and sizes or choose from their extensive and elaborate list of yogurt concoctions.

CHARLOTTESVILLE SPECIAL EVENTS

Charlottesville has a variety of regular special events that attract significant participation from students and local residents alike. A few that we recommend, in no particular order:

Fridays After Five

Held weekly, spring through fall, on the Downtown Mall. Begins at 5pm and features a weekly performer at the Charlottesville Pavilion at the end of the Mall. Many restaurants will offer specials. Great for people watching.

First Fridays

Runs all year round during the evenings of the first Friday of every month. Select art galleries in and around the Downtown Mall will stay open late, often displaying the work of one or several feature artists. Free wine and light appetizers usually provided.

Wine Tasting at the Market Street Wine Shop

The Market Street Wine Shop (311 East Market Street) carries a great selection of well-priced local, domestic and international wines and beers. Each Friday they host free wine tastings including a beer selection from 5pm – 7:30pm.

Charlottesville City Market

A great farmer's market held in Water Street's metered parking lot from 7am – noon on Saturdays, April through October. A great place to buy inexpensive locally-grown, usually organic produce. Vendors also sell prepared food, plants, jewelry, and other crafts.

Jazz Night at Miller's

Thursday night is jazz night at Miller's on the Downtown Mall. Often features the well-known local jazz artist John D'earth.

Trivia at Mellow Mushroom

Wednesday is trivia night at Mellow Mushroom on the Corner. A very popular evening for students during the academic year. Prizes for the winning team and team with the most creative team name.

Virginia Film Festival

Charlottesville and the University host this annual event, screening scores of films and bringing a great mix of big-name and up-and-coming actors, writers, and producers to speak. Events held throughout the University and Charlottesville.

Virginia Festival of the Book

Charlottesville is host to this annual event that, like the film festival, brings in a strong mix of well-known authors and rising stars to discuss their literary works. Events held throughout the University and Charlottesville.

SECTION VI

SUPPLEMENTAL INFORMATION

COURTESY OF THE

OFFICE OF THE VICE PRESIDENT AND

CHIEF STUDENT AFFAIRS OFFICER

AND

THE RECTOR AND VISITORS

OF THE UNIVERSITY OF VIRGINIA

GETTING TO KNOW THE UNIVERSITY

THE UNIVERSITY OF VIRGINIA, at the beginning of the 21st century, is a vigorous, modern institution, animated by the forward-looking spirit of its founder, Thomas Jefferson. Jefferson's powerful conviction—the idea that the university exists to train young people for public affairs and the belief that the liberal arts constitute the foundation for any education — continues to inspire its students and faculty and guide the development of its programs. Jefferson was a man of many talents, and he expressed them fully in founding the University of Virginia in 1819; he outlined the institution's purpose, designed its buildings, supervised construction, and planned its curriculum. He also directed the recruitment of its initial faculty. When classes began in 1825, with 68 students and a faculty of eight, the University of Virginia embodied dramatic new ideas in American higher education. In an era when colleges trained scholars for the clergy and academia, Jefferson dedicated his University to the education of citizens in practical affairs and public service. The innovative curriculum permitted the student a broader range of study than was available at other colleges and universities of the day, and Jefferson implemented novel ideas concerning student self-government and religious freedom.

To read more about the University's history, please see: www.virginia.edu/uvatours/shorhistory.

U.VA BY THE NUMBERS

STUDENTS

ENROLLMENT, FALL 2008-09 (ON GROUNDS)

13,762 undergraduate students

7,295 graduate and professional students

ADMISSION STATS (CLASS ENTERING 2009)

21,839 applications

6,775 offers of admission

3,308 students enrolling

88.5 percent of enrolling students ranked in top tenth of class

1250-1430 middle half of class SAT I

AccessUVa: AccessUVa is the University of Virginia's financial aid program designed to keep higher education affordable for all admitted students, regardless of economic circumstance. Because access for every academically eligible student is a priority at the University of Virginia, the University has made an annual commitment of \$20 million in need-based grants to undergraduates. AccessUVa offers loan-free packages for low-income students, caps on need-based loans for all other students, and a commitment to meet 100 percent of demonstrated need for every student. The program not only keeps a U.Va. education affordable for the lowest income students, but also addresses the concerns of middle-income families who are squeezed by the rising cost of tuition. By limiting debt — or eliminating it altogether, in the case of students with the most need — AccessUVa offers assurances to prospective students that if they make the grade, they can afford to attend the University.

Rhodes Scholars: 46 (the highest total for any state institution in America)

DEMOGRAPHICS (CLASS ENTERING IN 2009)

68.5% Virginian, 31.5% non-Virginian

56% women, 44% men

8.7% African American or Black, 11.4% Asian American, 4.2% Hispanic/Latino

5.4% citizens of countries other than the U.S.

GRADUATION RATES

- The six-year graduation rate for students who entered in fall 2002 is 93.1 percent.
- The six-year graduation rate for African-American students who entered in fall 2002 is 84.9 percent.
- For 14 consecutive years, U.Va.'s graduation rate for African-Americans has been the highest among all public higher education institutions.

UNIVERSITY LIBRARY, 2009-10

COLLECTIONS

Books: 5.1 million

Manuscripts and archives: 16 million

Maps: 152,487

Films and videos: 34,738

Text and images in digital collections: 337,295

Space and Real Estate Management

Space and Real Estate Management (SREM) oversees the University's extensive portfolio of land and buildings. As of December 2008 UVa owns 15,370,879 gross square feet of space in 543 buildings and 1,700

acres of land (see note 1). Additionally, we administer approximately 108 leases, containing 2,913,586 square feet of rental space with annual rental amounts in excess of \$9,000,000.

UNIVERSITY BUDGET, 2009-2010

University (all divisions): \$2.4 billion

Academic Division: \$1.0 billion

Medical Center: \$980 million

U.Va.'s College at Wise: \$34 million

BOND RATINGS

The University is one of only two public universities with top bond ratings from all three national debt-rating agencies:

- Standard and Poor's (AAA)
- Fitch Ratings (AAA)
- Moody's Investors Service (AAA)

HOW TO REACH THE UNIVERSITY

IN CASE OF EMERGENCY

Officials at the University can be reached 24 hours a day, seven days a week in the event of an emergency. During business hours (8 a.m. to 5 p.m. Monday through Friday): Call the Office of the Dean of Students, 434.924.7133. After business hours and on weekends: Call the University Police at 434.924.7166. The police will be able to put you in touch with the Dean on Call.

NON-EMERGENCIES

Please refer to the list below for frequently contacted areas. Other important numbers and Web sites are included throughout the handbook.

CONTACTS

All telephone numbers are area code 434 unless otherwise indicated.

AccessUVa

www.virginia.edu/accessuva
866.391.0063

African-American Affairs

www.virginia.edu/oaaa
924.7923

Alumni Association

www.alumni.virginia.edu
243.9000

Athletics

www.VirginiaSports.com
www.VirginiaSportsTV.com
800.542.8821 (ticket information)

Bookstore

www.uvabookstores.com
924.3721
Toll free
1-800-759-4667

Career Services

www.career.virginia.edu
924.8900

Cavalier Advantage

www.virginia.edu/cavalieradvantage
982.5735

Cavalier Computers

www.cavcompbts.virginia.edu
924.3475

Center for Alcohol and Substance Education

www.virginia.edu/case
924.5276

Center for Undergraduate Excellence

www.virginia.edu/cue
924-6082

College of Arts and Sciences

<http://artsandsciences.virginia.edu/college>
924.3351

Computing and Communications

www.itc.virginia.edu
924.3731

Counseling and Psychological Services

www.virginia.edu/studenthealth/caps.html
243.5150

Curry School of Education

<http://curry.edschool.virginia.edu>
924.3334

Darden Graduate School of Business Administration

www.darden.virginia.edu
924.3900

Dean of Students Office

www.virginia.edu/deanofstudents
924.7133

ask-odos@virginia.edu

Dining Services

www.virginia.edu/dining
982.5110

Emergency Room (U.Va. Hospital)

http://hsc.virginia.edu
924.2231

Family Weekend

www.virginia.edu/familyweekend
982.4555

Fraternity and Sorority Life

www.virginia.edu/ofsl
924.7430

Hazing Hotline

243.4293

Housing Division

(On-Grounds student housing)
www.virginia.edu/housing
924.6873

International Center

www.virginia.edu/iso/ic/index.html
924.7983

International Studies Office

www.virginia.edu/iso
982.3010

ITC Help Desk

924.3731

**Learning Needs and Evaluation Center
(for students with disabilities)**

www.virginia.edu/studenthealth/lnecc.html
243.5180/Voice • 243.5189/TTY

McIntire School of Commerce

www.commerce.virginia.edu
924.3865

Newcomb Hall and Student Activities

www.virginia.edu/newcomb
924.3329

Off-Grounds Housing Office

http://uvastudentcouncil.com/offgrounds
243.8924
cell: 960.4518

**Office of the Vice President and Chief
Student Affairs Officer**

www.virginia.edu/vpsa
924.7984
vpsa@virginia.edu

Orientation and New Student Programs

www.virginia.edu/orientation
982.4555

Parent Help Line

243.3333
parents@virginia.edu

Parents Newsletter

www.virginia.edu/parentsaspartners
924.1036
parentsaspartners@virginia.edu

Parking and Transportation

www.virginia.edu/parking
924.7231
parking@virginia.edu
924.7711
transportation@virginia.edu

Police – Albemarle County

www.albemarle.org/police
296.5807

Police – Charlottesville

www.charlottesville.org/Index.aspx?page=33
970.3280

Police – University

www.virginia.edu/uvapolice
924.7166

*(In case of an emergency on Grounds,
students should call 911.)*

School of Architecture

www.arch.virginia.edu
924.3715

**School of Continuing
and Professional Studies**

www.scps.virginia.edu
982.5274

**School of Engineering
and Applied Science**

www.seas.virginia.edu
924.3072

School of Law

www.law.virginia.edu
924.7354

School of Medicine

[www.med.virginia.edu/schools/
medschl.html](http://www.med.virginia.edu/schools/medschl.html)
924.5118

School of Nursing

www.nursing.virginia.edu
924.0141

Registrar

www.virginia.edu/registrar
924.4122

Residence Life

www.virginia.edu/residencelife
924.3736

Student Financial Services

www.virginia.edu/studentaccounts
982.6000
studentaccounts@virginia.edu

Student Health

www.virginia.edu/studenthealth
924.5362
studenthealth@virginia.edu

Student Legal Services

[www.student.virginia.edu/stud-leg/
index.html](http://www.student.virginia.edu/stud-leg/index.html)
924.7524
Toll free
1-866-765-2646

Travel Programs

(for alumni, parents and friends)
www.virginia.edu/travel

University Information: General

924.0311

University Information: Student

924.3363

UVaClubs

www.uvaclubs.virginia.edu
243.2246

UVaFamilies

www.virginia.edu/uvafamilies
243.2202

U.Va. Parents Committee

(of the U.Va. Alumni Association)
www.uvaparents.org
243.9000

STUDENT SAFETY

THE UNIVERSITY places high priority on student safety and welcomes suggestions from students on how to make the Grounds as safe as possible. While Charlottesville remains a relatively safe environment, crimes do occur that involve students. Given the openness of the University community, students always should pay attention to their surroundings and not hesitate to report activities or people that they find suspicious.

UNIVERSITY POLICE

The University Police Department is a professional police department providing the same types of services as a municipal police department, as well as other services unique to an academic institution. The department works closely with administrators, students, faculty, and staff to create and maintain a secure atmosphere. Its statutory arrest jurisdiction includes the property of the University as well as streets and sidewalks adjacent to the property. In addition, the department participates in a mutual aid agreement with other local departments and in an agreement with the city of Charlottesville, which gives University officers concurrent jurisdiction in much of the city area surrounding the University. Police officers patrol the Grounds on foot; in cars; and on bicycles, motor scooters, and motorcycles.

SAFETY RESOURCES

SafeRide: This program provides rides home to students who would otherwise have to walk alone. SafeRide currently operates from midnight to 6 a.m. Sunday through Thursday when school is in session. On weekends, SafeRide operates in concert with late-night University bus transportation. Students should call SafeRide at 434.242.1122. More details are available at www.virginia.edu/uvapolice/saferide.htm.

Late-Night Buses: The University Transit System (UTS) currently extends service every Friday and Saturday until 3 a.m. when school is in session. Buses run every 15 minutes on the blue/orange lines. Complete details, including any variations to this schedule, are at www.virginia.edu/parking.

Yellow Cab: If students find themselves in situations where they need a cab but do not have the money to pay, they can show their student ID, be billed, and later reimburse the University with no questions asked.

Rape Aggression Defense Classes:

Students from a residence hall or student organization can request self-defense classes taught by University Police officers. Classes last for 12 hours and are broken down into three-hour blocks.

Third Party Sexual Assault Reporting:

This program allows sexual assault survivors to make confidential, anonymous reports to a variety of University departments, which the police use in planning directed patrol and in providing warnings to students and staff when appropriate.

Blue-Light Telephones: Throughout Grounds — in every residence hall, along frequently traveled sidewalks, and in parking lots — students can find more than 200 blue-light phones. If students need assistance, all they need to do is pick up the phone and they immediately will be connected with the University Police department.

Bicycle Registration: Students are encouraged to register their bicycles through University Police. Registration offers a safeguard in the event the bicycle is lost or stolen. An online registration form is available at www.virginia.edu/uvapolice/bicycle.htm.

SAFETY REMINDERS FOR STUDENTS

Through programming and mass e-mails, students often are reminded to take responsibility for the safety of themselves and their friends.

Summoning Help

- Call 911 from any phone, including your cellphone. You will be connected to a regional dispatcher who will send help based on your location.

- If on Grounds, just pick up one of the blue-light telephones. You automatically will be connected to University Police.

Personal Safety

- Be aware of your surroundings.
- Avoid isolated areas.
- Avoid walking alone at night. Use SafeRide, walk with friends, or take a late-night weekend bus.
- Use the lighted pathway system.
- Tell a friend where you are going and when you will return.
- Trust your instincts about a person or situation. If you feel uncomfortable, immediately report your concerns to police by calling 911.

Home/Apartment Safety

- Keep doors and windows locked.
- Use outdoor lighting.
- Trim shrubs and trees to prevent the possibility of prowlers hiding in dense, darkened areas.
- Secure doors and windows prior to leaving.
- Call 911 if you see someone who seems suspicious.

Do not hesitate to contact police, by calling 911, about a person or situation that does not seem right. You will not have to give your name to police. If you see any of the following, immediately call 911: a prowler; someone peeping into a residence; an individual watching, photographing, or filming an area; or any other suspicious behavior. If a Crime is Witnessed Call 911 or anonymously provide information by going to the Crime Tips Website: www.virginia.edu/uvapolicy//report_crime.htm. Work with your neighbors and fellow community members to ensure a safe environment.

Bias Incidents

If you or someone you know witnesses a bias incident, help is available. The following Web site provides complete details on how to report the incident, what constitutes bias, and what you can expect in response from the University:

www.virginia.edu/justreportit.

Alcohol and Personal Safety

Hazardous drinking to excess is often the basis of a host of other problems — illness, accidents, altercations and arrests, and unwanted sexual activity. Through a variety of educational programming, students are encouraged to consider these potential consequences, and most of all, to watch out for one another. Students are told never to leave an intoxicated friend alone “to sleep it off,” and they are urged to get medical attention if warranted. The Center for Alcohol and Substance Education (CASE), in partnership with Student Health, provides year-round programming and relays special messages at critical points during the year when some students may engage in increased alcohol consumption. More information is available in the chapter on Health and Wellness, page 30.

Online Safety

Teenagers and college students are participating in record numbers in online social networking communities such as Facebook and MySpace. While a popular means of communicating with friends and classmates, the broad reach of the Internet poses new risks. The University is cautioning students against publishing personal information on these sites. Revealing an address, telephone number, date of birth, or schedule can put both an individual’s safety and identity at risk. Be sure you reiterate these concerns to your student. Prospective employers now are frequenting the sites, and in some cases, rescinding job offers based on information they discover. Law enforcement investigating illegal activity also are reviewing the sites and using information that may prove incriminating.

EMERGENCY PREPAREDNESS

THE UNIVERSITY OF VIRGINIA seeks to keep its community as safe as possible for its members, which can number as many as 33,000 students, faculty, and staff on any given day.

PLANNING AHEAD

In the event of an emergency, protocols are in place to marshal the resources of the University and to respond with speed and coordination. Key units such as the University Police, Student Affairs, and the Office of the Executive Vice President and Chief Operating Officer regularly review emergency response plans. The tragedy that occurred at Virginia Tech in April 2007 has led to further examination and enhancement of the University's emergency planning efforts. Since September 11, 2001, organizations such as the Red Cross have urged citizens to plan for the unexpected by creating family emergency plans. Certain emergencies — severe weather or a flu epidemic, for example — may require individual plans of action in coordination with a University-wide plan. Preparation can be a valuable defense in such situations. All students, especially international students, should think about where they would go if the University were forced to evacuate during a hurricane, or if a pandemic were to lead to the cancellation of classes and closure of the University. Staying with friends or relatives in another part of the country may be an option to explore in advance, especially if travel abroad is restricted during a large-scale crisis. It is impossible to predict every emergency that could occur.

EMERGENCY COMMUNICATIONS FROM THE UNIVERSITY

During an emergency, the best source of information will be the University's Web site: www.virginia.edu. High-level emergencies and related schedule information will be posted on the University's home page. More detailed information, especially for critical incidents that may be prolonged in nature, will be posted on the Emergency/Critical Incident Web site: www.virginia.edu/emergency. The vice president and chief student affairs officer also communicates with parents on emergency-related topics. These communications occur on an as-needed basis. In addition, the Division of Student Affairs, through its Parents as Partners program, maintains a Web site with news and information for parents and family members: www.virginia.edu/parentsaspartners. The site includes links to health and safety notices sent to students.

In May 2007, the University enhanced its emergency communications system by adding a text messaging component. Students who subscribe to the service will receive emergency alerts via cell phones or wireless communication devices. Emergency alerts are notifications of critical incidents that pose an imminent threat to the health and safety of the University community. Examples of such emergency incidents include, but are not limited to, severe weather, chemical leaks or spills, and acts of criminal violence that broadly threaten the safety of the University community. It is expected that the University will need to employ emergency alerts only in rare instances, but all students are encouraged to sign up for the service. They may do so by going to www.virginia.edu/uvaalerts. In addition to the delivery of text messages during an emergency, students will receive e-mail messages with additional details, and LCD screens mounted in key buildings on the Grounds will convert to emergency information. Key staff and student leaders, such as the Resident Staff, also will be equipped to communicate directly with students. In summary, all available forms of communication will be used to convey needed information to students as quickly as possible.

Less urgent, but nevertheless vital, information about safety and health is sent to students via e-mail on a regular basis from such officials as the chief of University Police and the vice president and chief student affairs officer. Among these types of messages are timely notices about criminal activity that has occurred on or near the University Grounds. Many common safety reminders are incorporated into these messages. In addition, some emergency notifications to students may require action on their part. For example, students may be contacted in the event they need to verify vital information, such as proof of immunization for certain diseases. This situation occurred in fall 2006 when the University experienced an outbreak of mumps.

Technology Limitations: It is important to acknowledge that technology does have limitations. In the event that Web sites are down and cell phones are not working, students and parents may find that mainstream news delivered via radio and television is the best source of emergency information.

PANDEMIC INFLUENZA

As part of its emergency planning efforts, the University has been engaged in large-scale planning for a possible pandemic flu outbreak. Like many businesses and other organizations in the United States and around the world, the University is taking a comprehensive look at how such a health emergency would affect day-to-day operations. A University Web site provides more information: www.virginia.edu/pandemic. Another useful site is www.cdc.gov/flu/avian. If a pandemic were to occur, based on recommendations from the governor of Virginia or the state health department, it is possible all U.Va. classes would be cancelled, residential housing would be closed for four to 12 weeks, and students would be expected to go home. The University's educational efforts surrounding pandemic and seasonal flu include reminding students about basic personal hygiene. Given the close living arrangements of many students, these steps can help deter the spread of germs and possible illness:

- Washing your hands for 20 seconds or more with soapy water.
- Avoiding sharing drinking and eating utensils.
- Covering your mouth and nose, preferably with a tissue, when coughing or sneezing.

Staying home when symptoms develop, and seeking medical help from Student Health. To minimize the chance of becoming ill with seasonal flu and missing class and important assignments, students are encouraged to get a flu shot each fall. Student Health will conduct an immunization clinic on November 6, 2008, in Newcomb Hall Ballroom. Students will receive more information prior to the clinic.

SEVERE WEATHER

While Charlottesville enjoys a generally mild climate, the area has from time to time been affected by hurricanes, tornadoes and other forms of severe weather. University-wide cancellation of classes is rare, but if students have questions, the two best sources of information are the University's home page, www.virginia.edu, where schedule changes are posted, and the "Snow" telephone lines: 434.924.SNOW and 434.243.SNOW. The snow lines are used for communication during any form of inclement weather.

EMERGENCY CHECKLIST FOR STUDENTS

- Where would you go if the University of Virginia had to close or evacuate?
- Do you have friends or family nearby? This question is especially important for international students to consider.
- Do you have a continuous supply of any regular prescription drugs?
- Do you have a first-aid kit that includes basic medical supplies and over-the-counter medicines? Also, a flashlight with extra batteries and perhaps a portable radio? To see Student Health's suggested contents for a first-aid kit,
- go to www.virginia.edu/studenthealth/NSFirstAidKit.html.
- If you live in an apartment, do you have extra supplies on hand? Various sources recommend a two-week supply of water and food, including non-perishables such as protein bars, peanut butter and nuts.

TECHNOLOGY & COMPUTING

U.VA.'S DEPARTMENT of Information Technology and Communication (ITC) offers a full menu of free technology services to support students in their academic pursuits. This includes Internet access in every residence hall room, in the libraries, and in many classrooms; e-mail accounts; access to computers in public labs around the Grounds; online file storage; technology training; computing help from the ITC Help Desk; and software students can use for free as long as they are at U.Va. We also provide fee-based cable TV services in residence halls.

COMPUTER REQUIREMENTS

Students can purchase a computer — one that meets University standards, has essential software, and is ready to connect to the U.Va. network — through DCI (Desktop Computing Initiative), Cavalier Computers. Hardware and software also can be purchased at educational pricing through the Cavalier Computers Web site, or at its showroom inside the U.Va. Bookstore. This year's notebook computer offerings from DCI are available for viewing at www.cavcompbts.virginia.edu. Students may choose instead to buy a computer elsewhere or bring one from home, but it must be capable of connecting to the U.Va. network with an Ethernet card, and it must meet the University's minimum standards, which can be found at www.itc.virginia.edu/students/new. See "About DCI" on the Cavalier Computer Web site. Different schools may call for varying computer requirements, so students should check on any school-specific requirements as well.

COMPUTER OWNERS SHOULD REMEMBER TO...

- Bring all manuals, software, and system backup disks to school. They may be needed to establish network access or to solve software problems.
- Take an Ethernet cable to school, even if you will primarily use wireless. It might be needed as a backup method of Internet access.
- Install antivirus software (available from ITC at www.itc.virginia.edu/central, with free updates for all U.Va. students).
- Run antivirus and anti-spyware updates and scans every week.
- Install updates to the computer's operating system right away, whenever they are auto-downloaded.
- Use a power surge protector with a circuit breaker for all computing equipment.
- Carry a security cable for laptop computers to lock it up when being used in the library or other public spaces frequented by large numbers of people.
- Back up important data (on an external hard drive, a CD, a thumb drive, or online using U.Va.'s Home Directory service) to ensure that valuable schoolwork and other files are not accidentally lost.

COMPUTING FACILITIES AND SERVICES

Computer labs. ITC's computing facilities — some open 24 hours a day — house hundreds of Windows and Macintosh computers, and UNIX workstations.

Printing. Students can print documents in public labs at a cost of 8 cents per page. To print from lab printers, students will need to pre-load their Cavalier Advantage account with funds. For more information on Cavalier Advantage, see page 43.

Wireless Internet. Wireless access to the Web is available in all McCormick and Alderman Road first-year residence halls, in the libraries, on the Lawn, and in many classrooms. But as with cell phones, there may be a few dead spots.

Wireless works better for simpler tasks, so students should save music downloads, video-watching, and other large file transactions for their hard-wired Internet connection — their primary connection to the Web. ITC offers sessions to help students with wireless configuration and troubleshooting.

Free software. Students may download and install free, licensed antivirus software on their computers from www.itc.virginia.edu/central, with free updates as long as they are at U.Va. U.Va. is also negotiating with Microsoft to allow all students to have Microsoft Office®, as well as upgrades to existing installations of Microsoft Windows, all at no additional charge, while enrolled at U.Va. At press time, these negotiations were not complete. Check www.itc.virginia.edu/licenses for up-to-date information.

Cable TV. Cable television is available in residence halls through ITC. Only one hook-up is available per room, so room-mates will need to coordinate sign-up and payment (billed monthly). Note that high-speed Internet and cable TV are not available through ITC to students living off Grounds. Students in private apartments or homes will need to make their own arrangements for these services through local area service providers.

COMPUTING IDS

A student's U.Va. computing ID consists of his or her initials followed by a numeral and one or two letters (for example, mst3k). The computing ID is not only part of a student's e-mail address, but is also his or her log-in name for every ITC-assigned account that he or she receives. It is important that new students activate their computing IDs right away so they can read their U.Va. email. This is the address where incoming students will receive official electronic communications from the University regarding move-in and other important information. New students should go to www.virginia.edu/orientation/myuva as soon as possible to learn how to access the Responsible Computing Quiz so they can activate and begin using their U.Va. computing ID. Once students pass the quiz, they will receive their e-mail password.

E-MAIL ACCOUNTS

All incoming students will be randomly pre-assigned to one of the University's two student e-mail service providers — either Google (for Gmail) or Microsoft (for Live@edu) — for their official University e-mail account. However, students can change vendors if desired. Instructions on how to switch e-mail service providers will be included the first time students check their new U.Va. e-mail account.

RESPONSIBLE COMPUTING

Students' use of computing and information resources is governed not only by the Standards of Conduct and the Honor System, but also by local, state, and federal laws pertaining to copyrights, security, and other statutes on electronic media.

It is important that students read and understand the information and policies outlined in the Responsible Computing Student Handbook, available at www.itc.virginia.edu/responsiblecomputing.

TECH SUPPORT SERVICES AND COMPUTING HELP

Students can receive help with computing and communications through a variety of avenues:

Web site. ITC's Web site, www.itc.virginia.edu, provides up-to-date information on downtimes, computing and security issues at the University, and it has online help.

Peer-to-peer assistance. Student Consultants (SCs) are students hired and trained by ITC to provide support in the residence halls. Student Consultants also work at the Help Desk and serve across Grounds in various support capacities.

Walk-in clinics. ITC provides free walk-in support for laptop users at two libraries on Grounds. No appointment is necessary at either location:

Brown Library in Clark Hall: Tuesdays and Thursdays from 1 to 4 p.m.

Clemons Library: Mondays, Wednesdays, and Fridays from 1 to 4 p.m. Walk-in clinic schedules vary on days when no classes or exams are scheduled; see www.itc.virginia.edu/helpdesk for the latest schedule information.

Help Desk. The ITC Help Desk provides students with free troubleshooting of hardware and software problems from 8 a.m. to 5 p.m., Monday through Friday. Students can reach the Help Desk by calling 924.3731 or by e-mailing help@virginia.edu. (ITC does not provide hardware repair services, but the Help

Desk can assess whether a problem is hardware-related. Local repair services are available through Cavalier Computers and other vendors.)

Training. Free courses and seminars are available through ITC's Training Services. Learn more at www.itc.virginia.edu/training/student/.

For more information

www.itc.virginia.edu

WEB RESOURCES

MyUVa

www.virginia.edu/orientation/myuva

For New Students

www.itc.virginia.edu/students/new

ITC Help Desk

www.itc.virginia.edu/helpdesk

Wireless at U.Va.

www.itc.virginia.edu/wireless

Accounts and Passwords

www.itc.virginia.edu/accounts

Software Central

www.itc.virginia.edu/central

CAVALIER COMPUTERS & THE DESKTOP COMPUTING INITIATIVE

A division of the U.Va. Bookstore

CAVALIER COMPUTERS

Cavalier Computers is a full-service technology store. Our showroom offers the latest note- book computers, desktops, printers, digital cameras, iPods and a full line of computer and audio accessories. Stop by to demo a machine, pick up some speakers or headphones or just get some ink for your printer. Only Cavalier Computers offers students University-recommended hardware and software selected for the University's Desktop Computing Initiative with unparalleled service and support. We take the worry out of computer ownership by providing a four- year manufacturer's warranty on every DCI Apple and DCI Dell that we sell.

For more information: www.cavaliercomputers.com/bts.

COMPUTERS AND PRINTERS

- We offer business class computers from Apple and Dell with a four-year hardware warranty. (Plus, accidental damage coverage for DCI Dells.)
- Computers come with U.Va.-recommended software, including Office.
- All accessories are included, such as a notebook carrying case, notebook security lock, 40-foot Cat5 Ethernet cable, 10-foot USB cable, high-end surge suppressor plus a 500-sheet ream of paper.
- DCI printers, purchased separately from your notebook computer, allow the convenience to print on-demand from your room. They carry the same four-year manufacturer's warranty.

SERVICE

You receive on-site hardware service provided by U.Va., meaning local technicians will meet you at your convenience. When you need help, there is only one call to make— the ITC Help Desk. If you need a repair, DCI computer parts are stocked, decreasing your repair time. For your convenience, a sticker is located on the outside cover of your notebook computer with all the important identifying information to help you start your service request.

ITC Help Desk
434-924-3731 or www.itc.virginia.edu/helpdesk

LOCATION & HOURS

CAVALIER COMPUTERS

Web site www.cavcomp.virginia.edu

E-mail cavcomp@virginia.edu

Phone 924.3475 | **Fax** 924.4447

Location 400 Emmet Street South atop the Central Grounds Parking Garage inside the U.Va. Bookstore

Hours: Monday – Friday 8:30 am to 7 pm (summer closes at 6 pm) Saturday: 10 am to 6 pm

DCI

Web site www.dci.virginia.edu

E-mail dci-program@virginia.edu

Phone 243.8760 | **Fax** 243.8762

Address P.O. Box 400785

One Morton Drive, Suite TL106

Charlottesville, VA 22903

Hours: Monday – Friday 9am to 5pm

PARKING AND TRANSPORTATION

PARKING GUIDELINES

U.Va. Parking and Transportation publishes options for students on the department's Web site at www.virginia.edu/parking. Information about parking permits, bus schedules, regional transit options, citations, appeals, and more can be found on this site.

Operating and parking motor vehicles are permitted in accordance with University Motor Vehicle Regulations. With the exception of meters or attended lots, all staff, faculty, students, and other University-affiliated personnel must purchase and display parking permits on their vehicles in order to park in University-controlled areas. First-year undergraduate students are not permitted to purchase parking permits or have motor vehicles on the Grounds at any time during their first year. Students beyond their first year who are living in on-Grounds housing are eligible for storage permits, and students living off Grounds are eligible for commuter permits. Each type of permit grants privilege in corresponding storage and commuter parking areas. Permits are sold on a yearly basis (June 1 through May 31). Students applying after June for the current school year pay a prorated fee. Students can purchase parking permits at the Department of Parking and Transportation administrative office, 1101 Millmont Street. Citations Vehicles parked in violation of the University's parking regulations are subject to receiving a parking ticket. For most violations, the first citation issued on a license plate is a warning ticket, and no fine is due. Warning tickets are forfeited for those violations that carry the highest fines. If unsure about the status of a ticket, contact the Department of Parking and Transportation (see page 3 for contact information). A late fee is applied to any unpaid or unappealed citation after 14 days. Any vehicle that has \$250 or more in outstanding citation fines is subject to being towed from Grounds at the owner's expense. Citations that are unpaid after three months are referred to Student Financial Services for further collection efforts. For students, this will include a registration block.

VISITOR PARKING

The Central Grounds Parking Garage is located on Route 29, Emmet Street. For specific directions, please consult Appendix One, page 80, of this handbook. The garage is conveniently located near the Alderman and Clemons libraries, the Office of Admission, Newcomb Hall, University Bookstore, Curry School of Education, McCormick Road residence area, Memorial Gymnasium, and the University Chapel, Lawn, and Rotunda. The parking rates are:

- Monday through Saturday, 7:30 a.m. to 5 p.m.: \$2.00 per hour
- Monday through Saturday, 5 p.m. to midnight: 75 cents per hour
- Sunday, 7:30 a.m. - midnight: 75 cents per hour
- Daily, midnight to 7:30 a.m.: \$1 any portion

Lost ticket: \$20 or full value (based on license plate inventory) Metered parking is available at the Aquatic and Fitness Center, Slaughter Recreation Center, North Grounds Recreation Center, Observatory Hill Dining Hall, and East Scott Stadium (near the Engineering School). The fee is 50 cents per hour with a two-hour limit. Any questions, comments or concerns regarding parking should be directed by e-mail to parking@virginia.edu, or by telephone to 434.924.7231.

TRANSPORTATION AROUND GROUNDS

The University Transit System (UTS) provides a mass transit system, carrying more than 3 million passengers every year. UTS offers extensive service to academic buildings, on- and off-Grounds student housing, commuter and storage parking areas, and the Barracks Road Shopping Center. During the school year, service runs weekdays from 6 a.m. to 12:30 a.m. and weekends from noon to 12:30 a.m. UTS provides extended service when classes are in session, Friday and Saturday nights, and during exam weeks. Holiday Service operates during U.Va. holidays (Winter Break, Spring Break, etc.) and the summer. Route service does not run

during home football games. Check the Web site for specific times of service interruption. The service calendar, routes, and time- tables are available on the department Web site: www.virginia.edu/parking/bus/bus.html. In addition to UTS, students have free access to the Charlottesville Transit Ser- vice (CTS) simply by showing a valid U.Va. ID. CTS provides service to the Downtown Mall, Fashion Square Mall, Belmont, and other areas. Routes and schedules can be found at: www.virginia.edu/parking/TDM/ driven/openridership.html. Questions, comments, or concerns regarding the University Transit Service (UTS) should be directed by e-mail to transportation@virginia.edu or by telephone to 434.924.7711.

For more information: on parking and transportation at the University www.virginia.edu/parking

TRANSPORTATION BEYOND GROUNDS

The city of Charlottesville operates a bus system accessible free of charge to U.Va. students with a student ID. Charlottesville Transit Service provides service Monday through Saturday from approximately 6:30 a.m. to 6:30 p.m. to the major shopping areas in Charlottesville and to the down- town area. CTS also provides a free trolley service Monday through Saturday from 6:30 a.m. to midnight. The trolley runs directly to the Downtown Mall from the University area.

For more information: www.charlottesville.org/Index.

DRIVING DISTANCES TO CHARLOTTESVILLE (IN MILES):

- Washington, D.C. - 125
- Atlanta - 500
- Raleigh-Durham - 190
- Richmond - 70
- New York City - 350
- Nashville - 540
- Norfolk - 160
- Boston - 545

AIR TRANSPORTATION

The Charlottesville-Albemarle Airport (CHO) is a non-hub, commercial service airport offering flights daily to and from Atlanta, Ga.; Charlotte, N.C.; Detroit, Mich.; Pittsburgh, Pa.; Washington Dulles; New York LaGuardia; Philadelphia, Pa.; and Cincinnati, Ohio. The airport is located eight miles north of Charlottesville and one mile west of Route 29 on Airport Road. *For more information call the airport at 434.973.8342 or go to www.gocho.com.*

CHO is served by the following airlines:

Delta Connection

Daily nonstop flights to Cincinnati, Atlanta, and points beyond.

800.221.1212

www.delta.com

Northwest Airlines

Two daily nonstop flights to Detroit and points beyond.

800.225.2525

www.nwa.com

United Express

Daily nonstop flights to Washington Dulles and points beyond.

800.241.6522

www.united.com

US Airways Express

Daily nonstop flights to Philadelphia, Charlotte, New York LaGuardia, and points beyond.

800.428.4322

www.usairways.com

GROUND TRANSPORTATION

TRAIN

Amtrak

810 West Main Street

1.800.872.7245
www.amtrak.com

BUSES

Greyhound

310 West Main Street
1.800.231.2222 or 434.295.5131
www.greyhound.com

NYC SHUTTLE

Nonstop luxury bus service between
Charlottesville and New York City
1117 East Market Street
434.295.0782
www.nycshuttle.com

HOME RIDE OF VIRGINIA

This independently owned bus service provides weekend and holiday transportation for college students to Northern Virginia, Richmond, and the Tidewater area in eastern Virginia. Tickets can be bought at the U.Va. Bookstore or at TJ's Locker at the Aquatic and Fitness Center.

For more information: www.homeride.com/info-uva.html.

RIDE BOARD (HOOHASIT)

Students can offer or request rides to share with other students on the HooHasIt Web site. The site is not affiliated with U.Va., so students should use appropriate caution. <http://uva.hoohasit.com>

ADDITIONAL INFORMATION

Learn more about the Charlottesville area and all it has to offer by viewing the Web site for the Charlottesville Albemarle Convention and Visitors Bureau: www.charlottesvilletourism.org.

STUDENT SERVICES & RESOURCES

IN ADDITION to the services and programs already described, students can find a number of resources to help them become acclimated to the University and involved in student life. Featured here are some of the people and programs that can prove valuable and rewarding to your student during his or her time at the University.

DEAN OF STUDENTS

The Office of the Dean of Students is a place where any student or family member can turn when uncertain about where else to go. By connecting with other departments and offices around Grounds, the dean of students and his staff support the needs of students and student communities, and identify resources to respond to those needs. The office serves as an advocate and a support for the student body, student organizations, and individual students. In addition, the office provides resources and response for cases of sexual assault. When school is in session, deans are available after hours and on weekends. (See “In Case of Emergency” on page 2.) Other areas of emphasis include leadership development; outreach and advising for Asian and Asian Pacific American students and Hispanic/Latino students; work with a range of student ethnic and cultural groups and organizations; support to lesbian, gay, bisexual, transgender, and questioning students; and programs to encourage the expansion of cultural boundaries, such as those presented at the Kaleidoscope Center for Cultural Fluency.

For more information: www.virginia.edu/deanofstudents

ASIAN AND ASIAN PACIFIC AMERICAN STUDENTS

Programming supports Asian and Asian Pacific American students in the following ways: by furthering Asian and Asian Pacific American students’ individual and collective education and success at the University; by providing support and advocacy on behalf of these students and their organizations; by identifying students’ needs; by designing and implementing responsive programs and services; and by articulating these interests to the larger University. Assistant Dean Sarah Wilcox Elliott works most closely with Asian and Asian Pacific American students and student organizations.

For more information: www.virginia.edu/deanofstudents/apa

HISPANIC/LATINO STUDENTS

A broad array of programming supports Hispanic/Latino students, a growing component of the student body. The Peer Mentor Program, for example, assists Hispanic/Latino and Latin American first-year and entering transfer students with their college transition by providing one-on-one guidance through the use of peer mentors. Assistant Dean Clarybel Peguero works most closely with Hispanic/Latino students and student organizations.

For more information: www.virginia.edu/deanofstudents/latino

LESBIAN, GAY, BISEXUAL, AND TRANSGENDER STUDENTS

The Lesbian Gay Bisexual Transgender (LGBT) Resource Center at the University of Virginia supports lesbian, gay, bisexual, transgender, and questioning students. The Resource Center, located in Newcomb Hall Room 435, serves both to raise awareness and inclusion of sexual and gender minorities and to provide information, referral, support, and programming to the University community. Program Coordinator Joy Pugh works most closely with LGBT students and student organizations.

For more information: www.virginia.edu/deanofstudents/lgbt

AFRICAN-AMERICAN AFFAIRS

Established in 1976, the Office of African-American Affairs assists the University in developing a welcoming, supportive environment for African-American students. As a proponent of their interests and needs, the

office's primary responsibility is to promote the active involvement of African-American students in all aspects of the University community. In addition, through its programming and outreach, it enhances the University's sensitivity to an awareness of African-American issues, culture, and history. The office is equipped to provide intensive tutoring and career development counseling in pre-commerce, pre-medicine, humanities, and other professional areas. Faculty-student mentoring is provided. OAAA also sponsors cultural programs and a Peer Advisor Program, which matches each entering African-American student with an upperclass Peer Advisor, who provides personal and sensitive support throughout the year.

For more information: www.virginia.edu/oaaa

ATHLETICS

The Department of Athletics is an integral part of the student experience at U.Va. Students can find hundreds of opportunities to cheer on the Cavaliers as well as to pursue club and intramural sports and individual fitness programs, as described on pages 36-37. By using their student IDs or the online men's basketball ticket claim, UVaShots.com, students can attend football, basketball, and other regular season U.Va. sporting events free of charge. They also may purchase guest tickets to home football games. Tickets available to the public may also be purchased by students. Different procedures apply for different sports, so students should check the official Web sites of Virginia Athletics, VirginiaSports.com, and UVaShots.com for complete details. Athletics' newest facility, the John Paul Jones Arena, opened in the summer of 2006. This multipurpose facility serves not only as the home of Cavalier Basketball, but also as a venue for concerts and family entertainment. Students and parents who wish to receive advance notice of events and ticket pre-sales may sign up for "Keeping up with the Joneses" e-mail alerts. Please go to www.johnpauljonesarena.com/uvaelist.

For more information: www.VirginiaSports.com and www.VirginiaSportsTV.com

NEWCOMB HALL

As the hub for student activities at U.Va., Newcomb Hall provides opportunities for social, intellectual, and recreational exploration in a comfortable interactive environment. Undergraduate students frequently spend time at Newcomb, whether planning or attending an event, getting a bite to eat, or relaxing in one of the lounge areas. In addition to meeting spaces, lounges, the Pavilion XI dining facility, the second-floor dining room, a theater, and an art gallery, other student services at Newcomb Hall include:

- Student Activities Center
- Information Center
- Event Ticket Office
- U.S. Post Office
- Bank of America full-service bank
- Wachovia ATM (second floor)

For more information: www.virginia.edu/newcomb

PROGRAMS OFFICE

The Programs Office at Newcomb Hall coordinates several major programming efforts for students, including the Arts Board, the Cultural Programming Board, CultureFest, and the University Programs Council (UPC). The student-run UPC is responsible for providing the University and Charlottesville communities with exciting, diverse, and entertaining programs, and is a great way for students to get involved.

For more information: www.virginia.edu/newcomb/programs/upc.html

ALUMNI ASSOCIATION

The University of Virginia Alumni Association sponsors a variety of programs and services for current students. Of special note is its involvement with the Second- and Third-Year Class Councils and with the Fourth-Year Trustees, who receive support from the association in selecting officers, coordinating the class gift, and planning events such as Lighting of the Lawn, class dinners, and Casino Night. Students and parents receive the quarterly University of Virginia Magazine, which is published by the Alumni Association. Students are encouraged to join the Alumni Association and enjoy membership privileges before graduating. Current

students receive a \$50 discount on membership if they enroll before graduation, but they do not have to pay dues until after graduation.

For more information: www.alumni.virginia.edu/student

CENTER FOR UNDERGRADUATE EXCELLENCE

This center advises students regarding undergraduate research opportunities and national scholarships and fellowships. It is located in the Harrison Institute/Small Special Collections Library, next to Alderman Library. Students are encouraged to visit the center throughout their undergraduate careers.

For more information: www.virginia.edu/cue

INTERNATIONAL STUDENTS AND SCHOLARS

Since 1826 when the first international student was enrolled, U.Va. has demonstrated a commitment to international students and scholars by providing opportunities to citizens from throughout the world to study, teach, and share the atmosphere of Jeffersonian freedom. The University considers the admission of qualified students from other countries an intrinsic part of its educational program. International students enhance the life of the University and contribute to the education and personal growth of students and faculty members. More than 2,000 international students from 124 countries complement the student body at U.Va. The International Studies Office and its International Center work together to assist these students during their transition and throughout their time at the University and in the United States. The International Studies Office (ISO) is the hub of international education at U.Va. The staff is among the principal advisors and advocates for international students as well as the community's diverse international faculty, especially when a multicultural perspective is desired. As the focal point of all U.S. immigration at U.Va., the ISO is well positioned to provide a top-level program of U.S. immigration services and advice for all international students, scholars, and faculty.

For more information: www.virginia.edu/iso/issp

LORNA SUNDBERG INTERNATIONAL CENTER

Also part of the International Studies Office, the Lorna Sundberg International Center initiates, facilitates, and supports international and intercultural activities, programs, and services at the University. The center provides a comfortable and dynamic forum for learning about the world's cultures and for exploring the rich diversity within the University's international community.

For more information: www.virginia.edu/iso/ic

WOMEN'S CENTER

The mission of the U.Va. Women's Center is "to teach University of Virginia students how to create change, in them- selves, their community, and the world." Students, men and women, help to create all center programs through internships and volunteer and paid positions. The Young Women Leaders Program, co-sponsored with the Curry School of Education, is a mentoring program for middle-school girls and U.Va. women undergraduates. The program has been recognized as a national model by the U.S. Department of Education, which recently awarded YWLP a three-year grant to extend the accompanying research as well as to work with other universities across the country to replicate the program. Other notable programs at the Women's Center include the Men's Leadership Program, in which U.Va. men mentor fifth-grade boys and also take a service learning course about adolescent male development; *Iris*, a magazine which explores young women's voices and perspectives; Counseling Services, which includes the Eating Disorders Education Initiative; the Sexual and Domestic Violence Services Office; and the Diversity and Advocacy Program, which includes such programs as the Women's Center Internship and accompanying leadership course, the Student-Faculty Dinner Series on the Lawn, the Black Women's Leadership Initiative, the Distinguished Alumna Celebration, study abroad courses that focus on global women's issues, and a vibrant visiting lecture series that offers students the chance to meet both formally and informally with extraordinary leaders, scholars, and advocates for positive personal, social, and national change.

For more information: <http://womenscenter.virginia.edu>

STUDENT LEGAL SERVICES

Legal counsel is available through this office to students who pay the student activities fee. One lawyer and an administrative assistant help students with a wide variety of civil and criminal legal matters, including contracts, criminal/traffic, consumer, uncontested divorce, landlord/tenant, name change, non-profit organizations, and wills. The program also provides referrals for matters it does not handle (e.g., bankruptcy, estates, immigration, real estate, personal injury, tax). The initial consultation is free, and subsequent fees are very low. The office does not offer any advice regarding conflicts between University students, nor in matters involving the University or the Commonwealth of Virginia.

For more information: www.student.virginia.edu/stud-leg

TRANSFER STUDENT PEER ADVISOR PROGRAM

This program assists transfer students with integration into the University. Every year, approximately 30 students are selected to serve as Transfer Student Peer Advisors. Each advisor initiates contact with 15 to 20 transfer students during the summer and then serves as a primary resource and guide for these students as they enter the University.

For more information: www.virginia.edu/orientation/tspa.html

UREG (OFFICE OF THE UNIVERSITY REGISTRAR)

This office provides services related to the creation and maintenance of academic records. The office oversees student enrollment and registration, coordinates course offerings and grade submission, operates the Integrated Student Information System (ISIS), maintains academic records and produces academic transcripts. The office also produces the Undergraduate and Graduate Records (catalogs), provides diplomas and Intermediate Honors certificates, facilitates enrollment verifications and loan deferrals, and assigns classroom space.

For more information: www.virginia.edu/registrar

It is important that students keep their personal records with the University updated, especially their local and permanent addresses, to ensure that they don't miss any important correspondence. Also, student must activate their University of Virginia e-mail account and check their account often to receive important information from the University.

For more information: www.virginia.edu/registrar/address.html

U.VA. BOOKSTORES

The U.Va. Bookstores are University-owned, and all profits from operations are returned to students in the form of student programming and need-based scholarships. The Bookstores consist of the main facility, located at 400 Emmet Street South atop the Central Grounds parking garage, and four other retail outlets across Grounds.

GOODS AND SERVICES INCLUDE:

Textbooks: The Textbook Department carries virtually all undergraduate course books and materials, including an extensive selection of used books. It is the only full service text department in Charlottesville.

General Books: This department offers a wide variety of popular interest, reference, and computer books; magazines and journals; as well as a broad selection of scholarly books and study guides that support the University's academic mission.

General Merchandise: Students can find just about every school, office, and computer supply they will need for their studies. At the main Bookstore and at T.J.'s Locker, patrons can find a wide selection of U.Va. gifts and clothing, everyday gifts, sporting goods, health and beauty aids, and dorm accessories.

Special Services: The main Bookstore offers a variety of special services, including UPS shipping, dry cleaning, custom engraving, a notary public service, and the sale of Home Ride of Virginia tickets (see page 47). Students also can make deposits to their Cavalier Advantage accounts, mail letters, or purchase stamps. Java City (near the front of the Bookstore) offers a full-service coffee bar and snacks for sale. A full-service

copy center is located, along with these other services, in the rear of the main store. The Bookstore accepts cash, personal check, or major credit cards (VISA, MasterCard, American Express, and Discover) and offers online shopping through its Web site. In addition, students can charge purchases by showing their student ID and specifying Cavalier Advantage or Student Charge. Available to all full-time students once they have registered, Student Charge is issued with a credit limit of \$1,000. Student Charge purchases from the Bookstore are billed on a monthly basis, along with other charges accrued at the University. The bill is sent to the student through QuikPay@UVA.

For more information: www.uvabookstores.com

OTHER RETAIL LOCATIONS:

Cavalier Computers: Inside the U.Va. main bookstore.
www.cavaliercomputers.com

T.J.'s Locker: Inside the Aquatic and Fitness Center

Courts and Commerce: Inside Slaughter Hall at the Law School.
<http://uvabookstores.com/court-sandcommerce.asp>

Darden Exchange: Inside Sponsors Hall at the Darden School.
<http://uvabookstores.com/darden.asp>

TEXTBOOKS AND MERCHANDISE

THE BOOKSTORE AND MORE

Providing fine merchandise and supporting the University's academic programs are but a part of our stores' mission. U.Va. Bookstore and its branches value outstanding customer service above all else. The fact that we are University-owned means that all profits from our operations are returned to you in the form of student programming and need-based scholarships. When you shop at our stores, you not only get great merchandise — you also get a good deal more. We are dedicated to supporting the academic mission of the University of Virginia by providing students, faculty and the University community excellent service and a wide range of text, scholarly and popular books and general and imprinted merchandise. We look forward to seeing you.

GOODS AND SERVICES

To see more information about the following programs, please go to <http://uvabookstores.com/department-textbooks.asp>

TEXTBOOKS

The University of Virginia Bookstores are a self-supporting, nonprofit organization, owned and operated by the University. While textbook costs are rising, the University of Virginia Bookstore, in conjunction with the faculty, strives to keep costs for students as low as possible. The Bookstore has worked hard to offer several alternatives to new textbooks. Along with an exceptionally large inventory of used U.Va. textbooks, the Bookstore offers Textbook Rentals, a guaranteed buy-back program and E-books.

GENERAL BOOKS

Our General Book Department (The Bookshop) provides everything you expect from a bookstore. We carry a wide variety of popular interest, reference and computer books; magazine and journals; as well as a broad selection of scholarly books and study guides that support the University's academic mission. We also special-order books not normally stocked, and have an out-of-print search service. Our Bookshop staff members are avid readers who are delighted to offer guidance on many of the books in stock. We offer 20 percent off selected hardcover bestsellers. Additionally, selected new fiction, new nonfiction and staff recommendations are 10 percent off every day. We also encourage you to take advantage of the Frequent Reader's Card. After purchasing 10 general books you will receive a coupon worth \$5 off the purchase of your next book.

GENERAL MERCHANDISE

We carry just about every school, office and computer supply that you will need for your studies. At our main Bookstore and at T.J.'s Locker (located on the first floor of the Aquatic and Fitness Center) you will find a wide selection of U.Va. gifts and clothing, everyday gifts, sporting goods, health and beauty aids, and residence hall accessories.

SPECIAL SERVICES

The main Bookstore offers a variety of special services for your convenience, including UPS shipping, dry cleaning, custom engraving, film processing and notary service. We sell postage stamps and packaging materials for standard USPS mail. You can make deposits to your Cavalier Advantage account and purchase Home Ride tickets. Plus, our full-service copy center offers a fax service as well as printing, copying and binding. With a \$5 purchase, we validate parking for 30 minutes.

SHOPPING ONLINE

Visit www.uvabookstores.com for a large selection of U.Va. merchandise, gifts and a host of Bookstore services. Learn about our cost-saving textbook programs and join the U.Va. Bookstores Online Preferred Customer Program for exclusive offers, contests, and information on special events and new products. Go to: http://uvabookstores.com/preferred_signup.asp

PAYMENT OPTIONS

You can pay for Bookstore purchases with cash, personal check, U.Va. Bookstores Gift Card or major credit card (VISA, MasterCard, American Express and Discover). In addition, you can charge purchases using your student ID. This form of payment, Student Charge, is available to all full-time students. Once you have registered at U.Va, you automatically will be given this payment option along with a credit limit of \$1,000. Your Student Charge purchases from the Bookstore will be billed on a monthly basis along with other charges you accrue at the University. You will be billed through Student Financial Services, and the billing statement will be available online through QuikPay@UVA. Finally, the Bookstore accepts payment via Cavalier Advantage, the University's debit card. T.J.'s Locker offers a 10 percent discount on all Cavalier Advantage purchases.

USED TEXTS

The Bookstore purchases as many used texts as possible. We buy used books from students every day and conduct a large buyback at the end of each semester. We also purchase books from wholesalers to secure additional copies or to acquire titles that may have not been available from students during the buybacks.

TEXTBOOK RENTALS

Select texts can be rented for the semester or year. These texts must be returned at the end of the semester or the student is charged the difference between the retail and the rental cost.

GUARANTEED BUYBACK PROGRAM

When a student purchases a Guaranteed Buyback text, the Bookstore promises to buy back the text for 50 percent of the new retail price at the end of the year.

U.VA BOOKSTORES & OTHER RETAIL LOCATIONS

MAIN STORE

www.uvabookstores.com

E-mail: uvabookstores@virginia.edu

434.924.3721

434.982.2165 (fax)

Location: 400 Emmet Street South

Atop the Central Grounds Parking Garage (Fourth floor)

HOURS:

Monday – Friday: 8:30 am to 7 pm (Summer closes at 6 pm)

Saturday: 10 am to 6 pm

Sunday: 11 am to 6 pm

CAVALIER COMPUTERS

Cavalier Computers offers academically priced computer hardware and software for the University of Virginia community. Cavalier specializes in sales consultation, hardware and software support, and computer repair and installation.

30 minutes free parking with purchase. See pages 36–37.

924.DISK (3475) • 924.4447 (fax)

Location: within the U.Va. Bookstore

HOURS:

Monday – Friday • 8:30 am to 7 pm (summer closes at 6 pm)

Saturday • 10 am to 6 pm

T.J.'S LOCKER

The University's sports shop, T.J.'s Locker, features a full line of sportswear, sporting goods, U.Va. imprinted clothing and gifts, and general merchandise.

924.0468 • 924.0617 (fax)

Location 450 Whitehead Road

Inside the Aquatic and Fitness Center

HOURS:

Monday – Thursday • 10 am to 9 pm (summer closes at 7 pm)

Friday • 10 am to 7 pm (summer closes at 6 pm)

Saturday • 10 am to 6 pm

Sunday • 1 to 7 pm

Goods: CDs and tapes; health and beauty aids; sportswear; athletic shoes from New Balance; magazines, posters, and greeting cards; sporting goods; school and office supplies; U.Va. insignia clothing and gift items.

Services: Home Ride Bus Service (service from U.Va. to Richmond, Vienna, Hampton, Radford and Harrisonburg); racket restringing; special ordering for athletic shoes.

COURTS & COMMERCE

Providing the Law community with academic course materials and a wide selection of general and imprinted merchandise and gifts.

924.3333 • 924.3444 (fax)

Location 580 Massie Road, Inside Slaughter Hall

HOURS

Monday – Thursday • 8:30 am to 6 pm

Friday • 8:30 am to 5:30 pm

Goods: Law-imprinted clothing and gifts, general and Law books, health and beauty aids, school and office supplies, study guides, and textbooks.

Services: Dry cleaning, fax service, special orders for books and supplies.

DARDEN EXCHANGE

Providing the Darden community with academic course materials, general interest books, school and computer supplies, as well as a wide variety of general and imprinted merchandise and gifts.

243.5515 • 243.5517 (fax)

Location 20 Darden Boulevard, Inside Sponsors Hall

HOURS

Monday – Friday • 8:30 am to 5:30 pm

(Summer: Monday – Friday 9 am to 5 pm)

Goods: Textbooks, general books, study aids, supplies, Darden-imprinted clothing and gifts, stamps, newspapers, and magazines.

Services: Mailing, faxing, dry cleaning, gift wrap, and film developing.

ESPECIALLY FOR MUSICIANS...

Music. Want to continue performing at the University of Virginia? You have several opportunities. The U.Va. Marching Band, University Singers, Charlottesville and University Symphony Orchestra, U.Va. Jazz Ensemble, and many others all welcome new members. Auditions begin before classes start in the fall.

U.Va. Marching Band

If you would enjoy performing in front of more than 60,000 screaming fans, making appearances on national television, traveling to Bowl games with 235 of your closest friends, and representing the Orange and Blue, then you're ready to join us. Ninety-eight percent of band members are non-music majors. You will receive two academic credits in the fall, and scholarship opportunities are available for percussionists. Auditions take place August 16 – 22 at the U.Va. Marching Band Annual Band Camp.

For more information: www.virginia.edu/marchingband/
982.5347
E-mail: bands@virginia.edu

Singers and Instrumentalists

Learn more about the many musical performing groups at the Resource Fair at Summer Orientation. Most auditions take place before classes start.

For more information: www.virginia.edu/music/auditions/
924.3052

ADDITIONAL RESOURCES

You will find many folks ready to help you as you learn to navigate the University. In addition to those offices already mentioned, here are a few more that provide programs and services to students.

Accommodations for Students with Disabilities

- www.virginia.edu/studenthealth/lneec.html
- 243.5180 • 243.5188 (fax)
- V/TTY: 243.5189
- E-mail: LNEC@virginia.edu
- 400 Brandon Avenue, P.O. Box 800760

African-American Affairs

- www.virginia.edu/oaaa/
- 924.7923
- No. 4 Dawson's Row, P.O. Box 400132

Athletics

- www.VirginiaSports.com
- www.VirginiaSportsTV.com
- 1-800-542-UVA1

IM-Rec Sports

- www.virginia.edu/ims
- 924.3791
- 924.3858 (fax)
- HOTLINE: 924.PLAY
- E-mail: imrecsports@virginia.edu
- 450 Whitehead Road, P.O. Box 400317

Center for Alcohol and Substance Education

- www.virginia.edu/case
- 924.5276
- E-mail: case@virginia.edu
- 2400 Old Ivy Road, Suite C, P.O. Box 800139

Fraternity and Sorority Life

- www.virginia.edu/ofsl
- 924.7430
- E-mail: ask-fsl@virginia.edu
- 170 Rugby Road, Lower Level, P.O. Box 400177

International Studies Office (ISO)

- www.virginia.edu/iso/
- 982.3010 • 982.3011 (fax)
- E-mail: issp@virginia.edu
- 208 Minor Hall, P.O. Box 400165

Vice President & Chief Student Affairs Officer

- www.virginia.edu/vpsa/

- 924.7984 • 924.1002 (fax)
- E-mail: vpsa@virginia.edu
- Rotunda, Southwest Wing, P.O. Box 400303

Dean of Students

- www.virginia.edu/deanofstudents
- 924.7133
- E-mail: ask-odos@virginia.edu
- Peabody Hall, Second Floor, P.O. Box 400708

University Career Services

- www.career.virginia.edu/
- 924.8900
- Bryant Hall at Scott Stadium, P.O. Box 400134

Student Accounts

- www.virginia.edu/studentaccounts/
- 982.6000 • 982.5222 (fax)
- E-mail: studentaccounts@virginia.edu
- Carruthers Hall, P.O. Box 400204

Student Financial Aid

- www.virginia.edu/financialaid/
- 982.6000 • 982.5222 (fax)
- E-mail: faid@virginia.edu
- Carruthers Hall, P.O. Box 400204

University Police

- www.virginia.edu/uvapolicy/
- 911 (emergencies)
- 924.7166 • 982.2817 (fax)
- E-mail: police@virginia.edu
- 2304 Ivy Road

University Registrar

- www.virginia.edu/registrar/
- 924.4122 • 924.4156 (fax)
- E-mail: registrar@virginia.edu
- Carruthers Hall
- 1001 North Emmet Street, P.O. Box 400203

University Transit Service

- www.virginia.edu/parking/bus/about.html
- E-mail: transportation@virginia.edu

U.VA. LINGO

NOT SURE what a Pav is, or where to find the Corner? If you hear your U.Va. student speaking a new language, this guide may help with the translation.

A-School: Short for the School of Architecture.

Academical Village: The community of U.Va. students, faculty, and staff. The basis of Thomas Jefferson's idea that living and learning are connected. The Lawn is built around this concept with faculty living in the Pavilions and students in the Lawn rooms, with the Rotunda — formerly the University library — at its heart.

AFC: Short for the Aquatic & Fitness Center, the AFC is located across from the Alderman Road residence area. The facility features cardiovascular and weight-training equipment, an indoor track, basketball court, group exercise rooms, an enormous hot tub, and an Olympic-size pool, among other amenities.

Art\$ Dollars: Each year, each student receives \$75 worth of tickets and admissions on his or her student ID. Art\$ Dollars are funded from the Student

Activities Fee. Art\$ Dollars are good for a variety of U.Va. music and drama performances and for the Virginia Film Festival.

Association Dean: First-year students who enroll in the College of Arts and Sciences are assigned an association dean for academic advising based on where they live or the program in which they are enrolled (Echols, for example). The association dean's primary responsibilities are to advise on academic matters, to help with an academic plan, and to provide resources for other avenues of assistance.

Beta Bridge: Bridge on Rugby Road that students frequently paint to publicize events or display messages.

Carr's Hill: The home of U.Va.'s president. Carr's Hill is located across Rugby Road from the sports field known as "Mad Bowl."

The CD: a.k.a. the *Cavalier Daily* or the *Cav Daily*, the *CD* is the University's newspaper run and produced by students.

C.O.D.: The abbreviated name for the Course Offering Directory, the C.O.D. is published every semester and includes lists of courses for the upcoming semester. It can be found at www.virginia.edu/cod.

Collab: U.Va.'s new collaboration and course management system will replace Toolkit in summer 2009. UVaCollab provides instructors with Web-based tools for communication, file sharing, and more, to facilitate and enhance class activities.

Students may also create their own collaboration worksites to support activities for projects, research groups, and organizations.

The College: The College of Arts and Sciences, often abbreviated as CLAS.

The Colonnades: Situated behind Lambeth Apartments (Lambeth Field is the grassy area), the Colonnades have been restored and are the namesake for several formal dances that were used to fund the restoration. Some club sports play here occasionally.

Comm School: Short for the McIntire School of Commerce, the undergraduate business school.

Corks and Curls: The yearbook of the University.

The Corner: Located on University Avenue, the Corner is the strip of restaurants and shops that is a favorite spot for U.Va. students.

E School: Short for the School of Engineering and Applied Science.

Ed School: The Curry School of Education.

First Year, Second Year, Third Year,

Fourth Year: Instead of freshman, sophomore, junior, senior. Why? To be a "senior" implies that a person has reached the final phase of learning, a feat that Mr. Jefferson believed impossible, arguing instead that education is a lifelong process.

"Good Old Song": U.Va.'s alma mater. It is sung to the tune of "Auld Lang Syne."

Grillswith: A University tradition: two glazed donuts, fried, and topped with vanilla ice cream.

Grounds: The term used by students, faculty and alumni to refer to the University. “Campus” is never used.

Gusburger: Another University tradition: one hamburger patty with a fried egg and bacon.

ISIS: The abbreviation for the Integrated Student Information System, which is used by students to register for classes and to maintain academic records and student accounts. Students connect to ISIS by going to www.virginia.edu/isis.

Lawnie: The term referring to students who live on the Lawn. Selection of Lawn residents is by application and is based on GPA, activities, and service to the University. Students can apply to live on the Lawn during their final year of under-graduate study at the University.

Mad Bowl: The sunken field across the street from the Rotunda on Rugby Road. Some club sports teams use this space for games. Mad Bowl is a great place to study, play Frisbee, or have a snowball fight!

Mem Gym: The shortened name for the University’s oldest gym facility, Memorial Gymnasium.

Nova: The term that most students hailing from Northern Virginia use to describe where they are from. Instead of saying, “I am from Alexandria or McLean,” students more often will say “I am from Nova.”

Pav: The term given to Pavilion XI, the eatery located on the first floor of Newcomb Hall.

QuikPay@UVA: New as of 2008, this is the University’s e-billing and payment system. Billing statements for tuition and other charges are now generated electronically; paper bills no longer are being sent to the student or parent. Students can set up their parents as authorized payers in QuikPay@UVA.

The Record: This University publication details student regulations and policies, both academic and nonacademic, and it includes course descriptions for each school. Two versions are available: The Undergraduate Record, and The Graduate Record. Online versions are available at <http://records.ureg.virginia.edu>.

Rugby Road: Rugby Road is often used to refer to the home of fraternity and sorority life at U.Va, although there are houses located on other streets as well.

Use of the title “Dr.”: There is an ancient academic custom, in Western Europe and in the United States, that only persons holding the M.D. degree are addressed as “Doctor”; holders of the Ph.D. thus are addressed as “Mr., Ms., Mrs., or Miss.” The University of Virginia is one of the few schools in this country still holding to this custom.

USEMS: University Seminars are small classes for first-year students only. They are capped at 18 students each and are taught by various prominent faculty from an array of disciplines.

VIRGO: The University Library’s online search catalog, available at www.lib.virginia.edu.

Wahoos and 'Hoos: An alternative name for the Cavaliers or the students at the University of Virginia.

Zs, Ravens, 7s, IMPs, Purple Shadows, P.U.M.P.K.I.N., etc.: These are just a few of the societies on Grounds, most of which are philanthropic organizations. In some instances, members are known, but in others, members’ names are kept secret.